

**TOWN OF ROUND HILL
UTILITY FUND OPERATING BUDGET FY 2018
Approved - June 15, 2017**

Revenues

Account Description	FY 14 Budget	FY 14 Actual	FY 15 Budget	FY 15 Actual	FY 16 Budget	FY 16 Actual	FY 17 Budget	FY 17 thru May	FY 18 Budget	%
Water Operating Revenues										
1 Water User Fee	655,000	688,870	690,100	732,674	740,000	776,561	820,500	714,821	964,272	1
2 Water Connection/Availability Fees	0		0	9,000	10,000	13,000	5,000	6,500	10,000	2
3 Meter Fees - Consent Decree					10,000	34,000	27,000	7,000	0	3
Total Water	655,000	688,870	690,100	741,674	760,000	823,561	852,500	728,321	974,272	3% increase
Sewer Operating Revenues										
4 Sewer User Fees	920,000	982,777	983,800	1,045,082	817,000	861,971	912,000	792,564	1,044,008	4
5 Sewer Connection/Availability Fees	0	0	0	14,850	16,500	22,275	8,250	10,725	16,500	5
6 Sewer Connection/Availability Fees - Oak Hill									0	
6 Connection Fees - Oak Hill					16,500	56,100	44,500	11,550	0	6
Total Sewer	920,000	982,777	983,800	1,059,932	850,000	940,346	964,750	814,839	1,060,508	3% increase
Miscellaneous										
Water/Sewer Deposit Fee					2,500	0	0	0	0	
7 Miscellaneous Income	42,030	55,481	35,000	42,331	38,000	48,801	45,000	10,247	5,000	7
Transfer from MM					71,793		0	0	39,000	
Total Miscellaneous	42,030	55,481	35,000	42,331	112,293	48,801	45,000	10,247	44,000	
Water/Sewer Revenue Totals	\$ 1,617,030	\$ 1,727,128	\$ 1,708,900	\$ 1,843,937	\$ 1,722,293	\$ 1,812,709	\$ 1,862,250	\$ 1,553,407	\$ 2,078,780	10.42%

Expenditures

Account Description	FY 14 Budget	FY 14 Actual	FY 15 Budget	FY 15 Actual	FY 16 Budget	FY 16 Actual	FY 17 Budget	FY 17 thru May	FY 18 Budget	%
Wastewater - Salary and Benefits										
8 Full Time - WWTP	230,055	224,197	271,416	268,068	258,546	266,317	268,965	248,365	279,805	8
9 Overtime			4,950	2,607	4,950	2,280	1,478	563	2,500	9
10 License Bonus			1,500	1,500	1,500	0	1,500	0	1,500	10
11 Wastewater Social Security	17,599	16,743	21,199	21,448	19,080	18,722	20,804	17,655	21,405	11
12 Wastewater Retirement	21,234	21,234	18,970	18,807	25,149	12,473	12,009	10,891	13,906	12
13 Wastewater Life Insurance	2,738	2,728	3,593	3,206	3,095	2,599	3,550	3,192	3,693	13
14 Wastewater Health Insurance	28,310	31,421	37,721	34,042	37,176	32,073	34,468	31,534	36,122	14
15 Wastewater Uniforms	2,000	1,471	1,500	907	1,000	1,024	1,700	429	2,000	15
16 Wastewater Training	3,500	3,117	3,000	2,705	1,500	2,888	2,800	1,839	3,055	16
17 Wastewater Workers' Comp	3,460	4,690	4,300	4,889	4,400	4,949	4,900	4,863	5,047	17
Total WW Salary & Benefits	308,896	305,601	368,149	358,179	356,396	343,325	352,173	319,331	369,034	4.57%
Wastewater Operating Expenses										
18 WWTP Telephone/Internet Service	5,300	3,503	4,000	3,988	4,000	4,493	4,200	2,999	5,000	18
19 Cellular Phones	1,000	1,006	1,500	1,250	1,300	1,204	1,300	1,015	1,300	19
20 Electric-WWTP	61,000	54,084	53,000	56,790	47,000	57,472	49,000	49,975	59,176	20
21 Lift Station Electric	6,400	5,655	6,400	5,324	5,520	8,578	7,500	4,171	4,413	21
22 Sludge Removal	19,500	7,152	19,068	9,502	14,410	9,428	14,700	19,223	15,000	22
23 WWTP Lab - Supplies & Testing	32,400	23,371	47,200	34,541	36,510	27,197	41,186	22,104	43,483	23
WWTP Lab Equipment	3,900	713	0	0	0	0	0	0	0	
24 WWTP Chemicals	25,000	22,557	18,061	24,857	38,150	34,251	39,600	31,494	39,600	24
25 WWTP Service Contracts	6,300	4,084	6,500	6,291	10,500	1,822	6,000	3,113	5,760	25
26 WWTP Equipment and Supplies	10,000	5,890	10,000	3,606	50,525	6,805	37,795	18,308	35,000	26
27 WWTP Maintenance and Updates	10,000	12,952	7,000	14,186	21,000	13,680	31,400	15,485	19,500	27
28 WWTP Plant License/Permit	3,000	2,916	3,000	2,740	3,000	3,098	6,000	3,307	5,000	28
29 Sewer Line Maintenance	9,000	0	40,000	1,684	10,000	19,071	10,000	350	32,000	29
30 WWTP Dues & Subscriptions	100	0	100	0	175	175	200	175	350	30
31 WWTP Postage/Shipping	4,000	3,760	3,250	687	3,250	2,441	3,250	1,440	3,413	31
32 Lift Station Maintenance	7,500	3,727	7,500	650	7,500	2,352	5,500	1,921	7,500	32
33 Safety-WWTP	500	462	500	472	500	405	1,500	1,779	2,700	33
Total WW Op Exp	204,900	151,832	227,079	166,568	253,340	192,472	259,131	176,858	279,195	7.19%
Water - Salary and Benefits										
34 Full Time - Water	117,420	100,049	142,225	136,900	121,457	120,978	125,827	115,916	130,898	34
35 Overtime			6,150	2,958	5,936	4,621	5,175	571	5,175	35

36	License Bonus					1,500	0	1,500	0	1,500		36
37	Social Security-Water	8,983	7,091	11,350	9,619	9,172	9,474	5,653	8,028	10,014		37
38	Retirement-Water	10,838	8,388	8,402	8,404	11,577	4,266	8,103	5,099	6,506		38
39	Life Ins-Water	1,397	1,372	1,877	1,657	1,437	1,062	1,661	1,494	1,728		39
40	Health Ins-Water	21,000	19,754	29,321	28,542	28,776	23,975	25,755	23,559	26,992		40
41	Uniforms - Water	1,000	980	750	531	750	761	1,200	451	2,000		41
42	Training-Water	2,000	2,347	2,000	680	2,000	2,056	1,400	83	2,135		42
43	Worker's Compensation-Wtr	3,120	4,226	3,800	4,353	3,920	4,460	4,400	4,383	4,532		43
	Total Water Salary & Benefits	165,758	144,207	205,875	193,644	186,525	171,653	180,674	159,584	191,479	5.64%	
	Water Operating Expenses											
44	Electric-Wells	67,000	44,824	44,000	42,792	48,300	45,767	42,500	42,869	48,968		44
45	Water Tower Inspection/Maint.	0	0	75,000	8,803	35,212	26,409	35,212	17,606	70,424		45
46	Water Supplies and Maintenance	19,000	30,939	15,500	16,820	28,000	12,021	43,150	32,396	37,150		46
47	Well Maintenance	25,000	18,646	25,000	19,995	53,383	5,652	30,000	18,558	24,500		47
48	Water Licenses, Permits, Op Fees	4,000	4,105	4,200	4,397	4,200	4,124	5,000	4,524	4,200		48
49	Water Lab - Testing and Supplies	15,000	12,127	22,506	23,371	35,070	10,067	26,878	10,430	24,453		49
50	Water Postage/Shipping	4,500	4,384	4,500	625	4,550	2,682	4,550	1,476	4,778		50
51	Dues and Subscriptions	250	350	350	350	175	175	175	175	658		51
52	Water Meters/ Maintenance/Repairs	500	496	500	278	25,500	5,726	25,500	6,381	12,750		52
	Small Reservoir Maintenance	0	0			0		0	0	0		
53	Large Reservoir	0	0	5,000	23	0		9,000	115	0		53
54	Safety-Water	500	457	500	472	500	541	1,000	296	1,000		54
55	Water Line Repairs	5,000	600	2,000	1,984	7,200	4,137	4,200	4,052	4,500		55
56	Chlorine/Chemical - Water	5,000	5,818	7,363	8,356	7,920	6,225	11,595	7,725	12,180		56
	719 Lift Station Generator Replacement									39,000		
	Total Water Op Exp	145,750	122,746	206,419	128,266	250,010	123,527	238,760	146,604	284,560	16.10%	
	Water/Sewer Salary and Benefits											
57	Full Time - Water/Sewer	98,344	98,987	104,528	113,149	171,755	173,088	158,656	145,006	203,639		57
58	Overtime			3,900	1,513	3,900	5,488	8,132	1,645	5,500		58
59	License Bonus							1,500	0	1,500		59
60	Part-Time Help (UT Asst & Summer)					26,000	19,277	10,000	560	0		60
61	W/S and PW Social Security	7,523	7,447	8,295	7,463	14,519	13,492	13,639	9,881	12,901		61
62	W/S Retirement	9,077	9,137	7,286	7,284	16,492	7,420	7,111	6,678	8,381		62
63	W/S Life	1,170	1,178	1,380	1,255	2,044	1,780	2,094	1,906	2,226		63
64	W/S Health	16,176	15,476	34,531	23,244	49,776	37,105	35,687	32,617	37,400		64
65	W/S Uniforms							1,200	111	400		65
66	W/S Training							1,500	804	8,630		66
	Total W/S Salary & Benefits	132,290	132,225	159,920	153,908	284,486	257,649	239,519	199,208	280,578	14.63%	

	Account Description	FY 14 Budget	FY 14 Actual	FY 15 Budget	FY 15 Actual	FY 16 Budget	FY 16 Actual	FY 17 Budget	FY 17 thru May	FY 18 Budget	%	
	Water/Sewer Operating Expenses											
67	Computer Software/Hardware	2,500	1,136	1,500	1,507	2,500	348	7,600	137	13,868		67
68	Engineering Support	30,000	40,410	30,000	25,425	30,000	49,811	44,000	39,373	44,000		68
69	Fleet Maintenance	7,500	4,077	4,000	4,690	5,000	5,687	16,800	11,405	13,500		69
70	Gas/Oil	19,000	8,641	11,250	7,670	11,250	7,442	10,300	4,640	7,300		70
71	Safety	1,200	1,119	700	622	800	767	1,000	1,016	1,375		71
72	Tools	2,500	819	5,000	2,371	5,000	1,747	2,800	2,526	2,800		72
73	Operating Supplies	6,000	2,446	4,900	3,963	4,900	3,294	3,600	2,167	7,500		73
74	Employment Want Ads	0	396	0	328	300	410	470	0	470		74
75	Direct Deposit Fees	292	289	442	349	500	466	580	389	580		75
76	Drug Testing	500	180	250	105	315	210	315	105	315		76
77	Ms. Utility Fees	2,000	1,968	2,500	1,257	2,500	1,718	2,000	1,009	1,500		77
78	Generators/Fuel Reserve	8,000	2,747	3,000	1,746	41,000	19,974	5,000	6,781	23,000		78
79	SCADA Maintenance	12,000	2,600	6,000	9,106	12,000	11,930	8,000	2,918	6,600		79
80	Easement Maint	3,000	3,000	3,000	2,852	32,000	13,867	14,000	10,760	15,100		80
81	Building/Grounds Maintenance	10,000	11,614	10,000	2,604	42,000	36,126	38,000	33,356	90,800		81
	W/S Security and Monitoring	500	48	2,000	0	2,000		0		0		
	Customer Deposit Refunds	800	1,477	1,500	2,466	3,000				0		
82	Audit	9,900	9,850	11,000	10,687	11,000	15,390	13,500	8,481	13,500		82
83	Legal Fees - Council	50,000	34,800	30,000	27,002	10,000	7,020	10,000	3,840	22,500		83

84	Legal Fees - Staff					20,000	8,860	20,000	6,000	0		84
85	W/S Insurance	23,430	21,713	25,000	21,999	23,316	21,168	24,015	21,102	24,735		85
86	W/S Office Expenses	3,800	2,531	4,200	3,617	4,200	3,784	4,400	4,507	0		86
87	Online Convenience Fees	4,500	5,542	4,800	6,383	6,000	5,882	7,300	8,624	8,656		87
	W/S Equipment & Supplies	14,530	2,600	5,000	1,537		0		0	0		
88	Staff Support	1,000	1,000	1,000	1,000	1,400	1,368	1,400	1,353	2,000		88
89	Retiree Health Ins Coverage	3,000	3,000	3,000	3,000	3,000	11,250	10,000	10,000	10,000		89
90	Miscellaneous Exp - Bank Fee	1,700	555	800	1,334	1,000	673	700	577	700		90
91	Contingency	0	0	10,500	296	10,500	1,235	66,500	0	62,000		91
	Total W/S Op Expenses	217,652	164,558	181,342	143,916	285,481	230,425	312,280	181,065	372,799	16.23%	
	Miscellaneous Expenses											
92	Transfer to Gen Fund	121,792	121,792	118,509	111,220	99,129	75,125	185,968	185,968	186,642		92
93	Transfer to CIP - User Fees	319,992	319,992	241,607	241,607	6,926	0	93,744	93,744	0		93
	Transfer to Reserve								0	114,493		
	Transfer to CIP - 2009 VRA Loan Payment									0		
	Total Miscellaneous	441,784	441,784	360,116	352,827	106,055	75,125	279,712	279,712	301,135	7.11%	
	Water/Sewer Expenditure Totals	\$ 1,617,030	\$ 1,462,953	\$ 1,708,900	\$ 1,497,308	\$ 1,722,293	\$ 1,394,176	\$ 1,862,250	\$ 1,462,362	\$ 2,078,780	10.42%	