



**ROUND HILL TOWN COUNCIL  
SPECIAL MEETING  
AGENDA  
January 10, 2017  
7:00 PM**

- I. Call to Order & Pledge of Allegiance**
- II. Roll Call & Determination of a Quorum**
- III. Adoption of Special Meeting Agenda (Amendments & Deletions)**
- IV. Business Items:**
  1. Draft 2017 Comprehensive Plan Final Discussion
- V. Action Items:**
  1. Draft 2017 Comprehensive Plan Vote
    - a. Town Council shall proceed to a consideration of the Draft 2017 Comprehensive Plan or part thereof and shall approve and adopt, amend and adopt, or disapprove the plan.
- VI. Council Comments**
- VII. Meeting Adjournment**

**TOWN OF ROUND HILL  
LOUDOUN COUNTY, VIRGINIA**

**RESOLUTION:** 2017-01

**PRESENTED:** January 10, 2017

**ADOPTED:** January 10, 2017

**A RESOLUTION: ADOPTING AMENDMENTS TO TOWN OF ROUND HILL COMPREHENSIVE PLAN, UNDER NEW TITLE THE "2017-2037 COMPREHENSIVE PLAN" AS AUTHORIZED BY CODE OF VIRGINIA OF 1950, AS AMENDED, § §15.2223 et seq.**

**WHEREAS,** As required by Code of Virginia of 1950, as amended, § 15.2-2223 comprehensive plans shall be reviewed every five years to ensure that the plan is responsive to current circumstances and that its goals continue to be supported by the citizenry; and

**WHEREAS,** The last Comprehensive Plan update was adopted by the Town Council on February 7, 2008; and

**WHEREAS,** The Round Hill Planning Commission undertook a review and held an October 5, 2016, public hearing to receive public comment on proposed amendments, pursuant to Code of Virginia of 1950, as amended § §15.2-2225 and -2204; and

**WHEREAS,** The Round Hill Planning Commission made a recommendation to the Town Council for adoption of the amendments; and

**WHEREAS,** As required by Code of Virginia of 1950, as amended, §§ 15.2-2226 and -2204, the Round Hill Town Council advertised and held a January 5, 2017 public hearing to receive public comment and consider the adoption of the revised Comprehensive Plan amendments; and

**WHEREAS,** The Round Hill Town Council advertised a January 10, 2017 special meeting to consider the adoption of the revised Comprehensive Plan amendments.

**NOW THEREFORE,** be it resolved that the Round Hill Town Council hereby adopts the 2017 Round Hill Comprehensive Plan amendments, which are attached hereto and incorporated herein as if fully set forth in this Resolution; and

**BE IT FURTHER RESOLVED,** that the Mayor, Zoning Administrator and Town Attorney are hereby authorized and directed to review the said amendments to correct any mistaken citations, numberings or duplications.

**ADOPTED THIS 10<sup>th</sup> DAY OF JANUARY 2017.**

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*Scott T. Ramsey, Mayor*

Melissa Hynes &lt;mhynes@roundhillva.org&gt;

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**Fwd: Comments on the draft 2017 comprehensive plan**

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setroroundhill@comcast.net &lt;setroroundhill@comcast.net&gt;

Mon, Jan 9, 2017 at 10:59 PM

To: council@roundhillva.org

Cc: Frank &lt;frank.etro@gmail.com&gt;, frank etro &lt;frank.etro@hok.com&gt;, mhynes@roundhillva.org

Dear Mayor Ramsey and Members of the Town Council,

Many thanks for the opportunity to participate so fully in the development of the Town's Comprehensive Plan. I appreciate that you have considered my perspective and incorporated many of my ideas and comments into the draft plan.

Having been unable to read the document ahead of last week's hearing, I have now fully reviewed and enjoyed reading the draft Plan. The Town Planner emailed me the latest draft of the Plan on Saturday to ensure that I had the latest and a complete draft. I appreciate her thoughtfulness and taking extra steps to send it to me.

Below are a couple of slight revisions for you to consider to include:

**1. On page 114 of the January 5, 2017 draft** under third bullet "Policy," change the text as follows (additions show as red text and underlined and the deletions show as ~~stuek-through~~):

*"The Town supports the continued use and viability of the non-conforming retail uses and the non-conforming lots, but is concerned about the lack of parking. The Town would consider ~~supporting land-development-applications-for~~ creative parking solutions to assist in the long term success of this Land Bay. Before approving or implementing any parking solutions, the Town must conduct a Parking Study and develop recommendations for a public-private partnership to solve the parking challenges of the northern end of the Central Commercial District."*

**Rationale:** This revision puts the parking solutions study as an implementation step regardless of having an active land development application, because the Town wants to see the continued use and success of the businesses in this area

**2. On page 115 of the January 5, 2017 draft** under second bullet "Policy A" change the text as follows (additions show as red text and underlined and the deletions show as ~~stuek-through~~):

*"The Town would consider ~~supporting-land-development-applications-that-would-provide-for~~ creative parking solutions to assist in the long term success of the Land Bay. Before approving or implementing any parking solutions, the Town must conduct a Parking Study and develop recommendations for a public-private partnership to solve the parking challenges of the southern end of the Central Commercial District."*

**Rationale:** Similarly, this revision puts the parking solutions study as an implementation step regardless of having an active land development application, because the Town wants to improve the viability and success of the businesses in this area.

**3. On page 116 of the January 5, 2017 draft** under g. of Policy C, revise the use list as follows (additions show as red text and underlined and the deletions show as ~~stuek-through~~):

*"g. The subject property is proposed to be used for low-impact, limited commercial uses that will serve to create a use buffer between the Central Commercial area and the residential area, creating a distinct use transition. Examples of preferred low-impact, limited commercial uses include catering, home-based business uses allowed in residential districts, offices, bed and breakfast, art gallery studio and antiques store-similar uses."*

**Rationale:** These slight revisions add uses that might also be included on a residential property and deletes the option for higher-impact retail uses that may be more intrusive to the adjacent residential properties.

These proposed revisions could be included in a motion to approve the Plan by reference and can be added to the document after adoption because they were included in the Council's motion to approve.

Congratulations on the pending adoption of the Plan. This has been a huge undertaking for the Town, the public participation process was significant and inspiring, and you have created a good road map for the future of Town. Thank you.

Sarah Etro  
11 East Loudoun Street

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**From:** setroundhill@comcast.net  
**To:** council@roundhillva.org  
**Cc:** "Frank" <frank.etro@gmail.com>, "frank etro" <frank.etro@hok.com>, setroundhill@comcast.net  
**Sent:** Wednesday, November 9, 2016 10:01:44 PM  
**Subject:** Comments on the draft 2017 comprehensive plan

Dear Mayor Ramsey and Members of the Town Council,

Thank you very much for listening to my comments and taking them into consideration during your review of the draft 2017 comprehensive plan.

I truly appreciate the hard work of the Planning Commission and the staff to get the plan drafted with the inclusion of many good ideas. I especially appreciate the emphasis in the plan on working together as a community to address issues such as storm water management and historic preservation. I appreciate the hard work that you are doing to finalize the vision for Round Hill's future and enabling me to be part of the conversation.

Attached are the rest of my comments on the October 11, 2016 (Planning Commission) draft of the plan.

Also attached are the comments I distributed to you last week in hard copy. I was not aware that there were two versions of the draft plan. The comments from last week are on the September 21, 2016 (Public Hearing ) draft which is posted on the web site. I had planned to update the page numbers on this set of comments to correlate to the October 11 draft, but found that the copy I received last week did not include the Land Use and Growth Management Chapter and so I was unable to update the page references for your ease of use.

I will not be able to attend the beginning of the meeting tomorrow night as I have a Family Services Advisory Board meeting, but plan to come to the Town Council meeting once that meeting is

finished. Frank plans to attend the meeting to represent my comments and his.

I am glad to answer any questions and help in finalizing the plan. I love this Town and want to help plan the best future possible for it.

.Sarah Etro