

TOWN OF ROUND HILL

General Operating Fund FY 2012 Budget

Recommended - June 2, 2011

Revenues

101 Accts	Account Description	FY 09 Budget	FY 09 Actual	FY 10 Budget	FY 10 Actual	FY 11 Budget	FY 11 Projected	FY 2012 Draft	%
	Property Tax								
1	Real Estate Tax	137,500	137,938	137,000	136,831	134,000	134,000	134,485	
2	Personal Property Tax	17,000	19,648	19,000	17,885	18,000	17,500	17,500	
	Total Property Tax	154,500	157,586	156,000	154,716	152,000	151,500	151,985	0%
	Other Local Taxes								
3	Utility Tax - Other	1,200	1,511	1,400	1,645	1,600	1,600	1,600	
4	Communications Tax	15,600	14,790	15,000	25,323	13,500	14,500	14,500	
5	Dominion Power Utility Tax	12,500	11,851	10,500	11,333	12,000	12,000	12,200	
6	Sales Tax	85,000	78,687	65,000	54,328	56,000	51,100	51,500	
7	Bank Franchise Tax	0	0	0	0	0	0	7,000	
8	Cigarette Tax	0	0	0	0	0	0	27,000	
	Total Local Taxes	114,300	106,839	91,900	92,629	83,100	79,200	113,800	37%
	Permits, Fees and Licenses								
9	Motor Vehicle Licenses	9,500	9,221	8,000	9,351	9,000	8,600	9,000	
10	Contractor BPOL	3,500	1,928	1,900	1,262	1,500	1,300	1,200	
11	Retail Merchants BPOL	6,200	3,339	3,000	2,981	3,400	2,560	2,900	
12	Professional Services BPOL	1,600	3,416	3,000	3,418	2,000	1,800	2,000	
13	Repairs/Personal/Business Svc BPOL	2,200	3,548	3,200	2,143	3,000	19,700	10,000	
14	Wholesale Merchants BPOL	600	753	700	1,289	700	1,100	1,000	
15	Vending Machine BPOL	400	200	200	200	200	200	200	
16	Rental by Owner BPOL	400	855	800	798	800	700	800	
17	Restaurant Sales BPOL	200	159	160	144	200	1,100	250	
18	Zoning Permits	1,400	675	600	825	800	500	500	
19	Zoning Applications	1,600	600	600	1,600	600	5,100	1,000	
	Total Permits, Fees, Licenses	27,600	24,694	22,160	24,011	22,200	42,660	28,850	30%
	Revenues from Use of Money/Property								
20	Office Space Rental	21,138	20,980	20,980	20,980	20,980	21,040	21,609	
21	Cell Antenna Revenue	13,200	19,800	26,400	26,994	27,200	55,000	77,500	
	Total Use of Money/Property	34,338	40,780	47,380	47,974	48,180	76,040	99,109	106%
	Intergovernmental								
	ABC Profits	311	0	0	0	0	0	0	
	Wine Tax	326	0	0	0	0	0	0	
22	Art Grant	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
23	Fire Programs	8,000	8,000	8,000	8,000	8,000	7,200	8,000	
24	Litter Prevention Grant	1,000	1,056	1,000	1,000	1,000	1,000	1,000	
25	PPTRA Reimbursement	18,619	18,613	18,613	18,613	18,613	18,613	18,613	
	Total Intergovernmental	33,256	32,669	32,613	32,613	32,613	31,813	32,613	0%

Revenues cont.

101 Accts	Account Description	FY 09 Budget	FY 09 Actual	FY 10 Budget	FY 10 Actual	FY 11 Budget	FY 11 Projected	FY 2012 Draft	%
	Special Events								
26	Hometown Festival	10,000	11,544	10,000	11,222	11,000	11,000	11,000	
	July 4th	0	0	400	0	0	0	0	
	Total Special Events	10,000	11,544	10,400	11,222	11,000	11,000	11,000	0%
	Other								
27	Transfer from Public Works	95,967	95,967	99,422	99,422	99,443	99,443	103,355	
28	Miscellaneous Income	800	677	500	19,891	500	3,800	500	
	Total Other	96,767	96,644	99,922	119,313	99,943	103,243	103,855	
	Gen. Op. Fund Revenue Totals	\$ 470,761	\$ 470,756	\$ 460,375	\$ 482,477	\$ 449,036	\$ 495,456	\$ 541,212	21%

- 1 Draft FY 2012 amount reflects a lower than equalization amount or \$0.215 per \$100 assessment
 - 2 PP revenues are an estimate - no real figures available
 - 7 With Bank of Clarke County, town will receive this Franchise Fee based on locations' revenues - amount shown in Draft is an estimate
 - 8 New Tax Item - proposed rated of \$0.15/pack
 - 13 Verizon Wireless Bus License fee has increased this revenue considerably
 - 20 Based on extension to Sheriff's Dept Office Lease at 3% increase
 - 21 FY 2012 should include 2 additional lessees for cell tower - budget reflects one for a 6 month period + the \$7,200 adm fee (to be conservative)
 - 27 Transfer from Public Works will depend on Gen and Ut salaries and expenditures (for discussion - monies to Utility for Cell Tower Maintenance)
 - 28 Revenues for current fiscal year include revenues received from FEMA
- Percentage figures in last column are increases or decreases of draft budget over FY 2011 with total percentage on last line

Expenditures

101 Accts	Account Description	FY 09 Budget	FY 09 Actual	FY 10 Budget	FY 10 Actual	FY 11 Budget	FY 11 Projected	FY 12 Draft	%
	Administration - Salary and Benefits								
1	Administrative Salaries	196,201	201,706	190,287	198,904	202,501	202,501	208,576	
2	Part Time Employees	4,000	960	2,500	2,336	2,500	2,700	3,700	
3	Subcontractors	4,000	1,048	1,200	2,561	1,000	0	1,000	
4	Direct Deposit Fees	150	97	100	102	105	120	135	
5	Social Security	15,009	14,910	14,748	14,546	15,683	15,698	16,239	
6	Retirement	21,464	21,343	20,626	20,816	22,154	22,154	25,029	
7	Life Insurance	1,746	1,604	1,560	1,253	1,600	600	1,043	
8	Health Ins.	19,170	18,014	21,533	21,891	26,179	26,180	28,794	
9	Worker's Comp.	400	473	530	304	370	360	400	
	Total Adm. Salaries & Benefits	262,140	260,155	253,084	262,713	272,091	270,312	284,916	5%
	Administration - Operating Expenses								
10	Audit	2,700	2,753	2,900	3,220	2,645	2,600	2,650	
11	Legal Fees	25,000	17,550	19,000	1,412	18,000	28,700	35,200	
12	Public Hearing Notices	7,000	2,139	4,000	265	600	200	300	
	Other Advertising	600	0	300	0	0	0	0	
13	Seminars & Conferences	1,500	1,190	800	1,550	600	1,200	2,200	
14	Training-Local Officials	1,000	0	500	0	1,000	0	2,500	
15	Dues & Subscriptions	800	1,581	1,600	1,643	1,200	1,100	1,100	
16	PC Expenses	1,000	900	600	3,474	0	0	1,000	
17	Staff Training	1,500	84	500	253	500	100	500	
18	Admin Discretionary Fund	500	518	0	0	0	0	500	
19	Mileage Reimbursement	900	1,753	1,400	2,874	1,000	5,630	3,500	
20	Email/Web Site Hosting & Maint	500	315	500	315	500	350	500	
21	Cellular Phone	500	612	600	586	500	368	550	
22	Printing	600	0	500	253	500	0	200	
23	Office Supplies	8,100	4,220	5,000	2,615	3,000	4,400	4,000	
24	Postage	1,000	622	850	684	698	900	1,000	
25	Office Equip. & Furnishings	5,000	1,858	3,850	18,813	3,800	3,600	1,500	
26	Office Equip. Maintenance	13,000	11,638	13,210	11,903	13,900	13,200	13,500	
27	Election	0	0	2,000	2,114	0	0	2,200	
	Total Administration	71,200	47,733	58,110	51,974	48,443	62,348	72,900	50%

Expenditures Cont.

101 Accts	Account Description	FY 09 Budget	FY 09 Actual	FY 10 Budget	FY 10 Actual	FY 11 Budget	FY 11 Projected	FY 12 Draft	%
	Town Office Building and Grounds								
28	Electric-Town office	3,900	4,705	5,000	3,290	4,500	3,000	3,500	
29	Telephone	4,000	3,948	3,700	3,734	3,400	3,300	3,400	
30	Propane	1,800	1,643	1,700	2,273	1,700	2,200	2,400	
31	Office Cleaning	1,320	1,320	1,320	1,320	1,320	1,320	1,440	
32	Building Supplies and Maint	2,000	4,318	3,000	7,530	3,000	3,000	2,500	
	Total Building and Grounds	13,020	15,934	14,720	18,147	13,920	12,820	13,240	-5%
	Grant Funding								
33	Fire Department	14,000	14,000	14,000	14,000	14,000	13,200	14,000	
34	VA Arts Grant	10,000	10,000	10,000	10,000	10,000	10,000	10,000	
	Total Grant Funding	24,000	24,000	24,000	24,000	24,000	23,200	24,000	0%
	Insurance and Liability								
35	Local Govt Liability	6,500	6,315	6,550	6,546	6,300	6,300	6,500	
36	Fidelity Bond	2,000	1,278	1,211	1,211	1,230	1,170	1,200	
37	Property	3,000	2,482	2,600	2,585	2,350	2,350	2,420	
38	No Fault Property	200	102	102	102	105	100	103	
39	Excess Liability	2,300	1,923	1,900	1,875	1,800	1,800	1,850	
	Total Ins and Liability	14,000	12,100	12,363	12,319	11,785	11,720	12,073	2%
	Miscellaneous								
40	Newsletter	3,500	1,631	3,300	1,542	2,200	2,830	3,100	
41	Miscellaneous Expense	300	179	250	191	150	410	200	
42	GF Retiree Medical Coverage	500	500	500	500	500	500	500	
	Total Miscellaneous	4,300	2,310	4,050	2,233	2,850	3,740	3,800	33%
	Public Works								
43	PW Maintenance	1,000	810	3,000	2,289	1,000	500	1,000	
44	Street Signs	1,000	136	250	0	250	0	250	
45	Electric-Street Lights	5,800	6,400	6,600	5,104	4,600	4,650	4,700	
	Watershed Restoration	1,000	0	0	0	0	0	0	
46	Refuse/Recycling Pickup	45,000	43,398	43,165	42,785	44,750	44,740	45,408	
	Total Public Works	53,800	50,744	53,015	50,178	50,600	49,890	51,358	1%
	Park								
47	Park Supplies	200	114	200	176	200	200	500	
48	Park Maintenance	1,500	1,285	1,500	2,210	2,500	2,500	2,500	
49	Electric-Park	130	135	160	117	120	118	125	
	Total Park	1,830	1,534	1,860	2,503	2,820	2,818	3,125	11%

Expenditures Cont.

101 Accts	Account Description	FY 09 Budget	FY 09 Actual	FY 10 Budget	FY 10 Actual	FY 11 Budget	FY 11 Projected	FY 12 Draft	%
	Special Events								
50	July 4TH	400	556	400	478	400	450	500	
51	Round Hill Hometown Festival	11,000	10,917	10,000	11,649	11,000	11,500	11,500	
	Total Special Events	11,400	11,473	10,400	12,127	11,400	11,950	12,000	5%
	Other								
52	Transfer to General CIP	13,870	0	28,773	28,773	11,127	11,127	63,800	
	Tuition Incentive/Reimbursement	1,200	0	0	0	0	0	0	
	Total Other	15,070	0	28,773	28,773	11,127	11,127	63,800	473%
	Gen Fund Expenditure Totals	\$ 470,760	\$ 425,983	\$ 460,375	\$ 464,967	\$ 449,036	\$ 459,925	\$ 541,212	21%

- 1 Reflects recommended salary pool increase of 3%
 - 11 Hourly legal rate to increase 60%
 - 13 Includes \$1000 request for VAZO conference (earned credits)
 - 14 \$500 - Town Officials; \$1000 for PC certification
 - 25-26 Estimate - current agreement with Ricoh expires 6/30/2011
 - 46 Reflects contract extension or renewal with current contractor at 1.5% increase
 - 52 Transfer amount will be based on any salary or other expenditure changes
- Percentages shown in last column reflect increase or decrease of Recommended
FY 2012 Budget over Approved FY 2011 Budget