

TOWN OF ROUND HILL WATER ORDINANCE

ARTICLE III Water Taps, Service Connections, and Meters

- Section 1 No unauthorized person shall uncover, make any connection with, use, alter or disturb any public water main or meter box and appurtenances; use, alter, disturb or molest any meter valve, cock, pipe or other property of the municipal waterworks without first obtaining a written permit from the Town.
- Section 2 Tap fees shall be paid in full at the time of final subdivision plat approval. At the time of actual connection, applicant will pay the differential between what was paid at the time of final subdivision plat approval and the prevailing rate set by the Town. If tap(s) remain unused 180 days after application approval, a maintenance fee will be charged per tap. The maintenance fee will be the minimum usage rate charged for that particular tap.
- Section 3 The Town shall make all water service connections to the public water main with corporation cock or tapping sleeve and valve, as required, and extend the service line from the main to the property line including curb stop, curb box, and meter and, if meter is located at or near property line, meter box with cover. When the Town authorizes the Applicant to make service connection(s), the Applicant shall make such connection in accordance with the Town's facilities standards manual. No excavation shall be backfilled until the service connection has been inspected and approved by the Town.
- Section 4 The water service connection shall remain the property of the Town and be under its sole control and jurisdiction and will be maintained by the Town at its expense.
- Section 5 A standard water service connection shall consist of a one (1) inch service line extended across a public way to the property of the applicant abutting on such public way and furnishing, installing and connecting a three-quarter inch water meter. (as specified by the current Loudoun County Building Code.)
- Section 6 Water service connections requiring service lines and appurtenances larger than the standard three-quarter inch line and appurtenances shall be made at the expense of the applicant.
- Section 7 All costs and expenses incident to the installation, connection, and inspection of the building service line shall be borne by the owner. The owner shall indemnify the Town from any loss or damage that may directly or indirectly be occasioned by the installation of the building service line.
- Section 8 Each recorded lot is required to have a minimum of one (1) tap.

- Section 9 The size, slope, alignment, materials of construction of a building service line, and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling the trench, shall all conform to the requirements of the building and plumbing code and other applicable rules and regulations of the Town and/or Loudoun County. The connection of the building service line into the public water main shall conform to the requirements of the building and plumbing code and other applicable rules and regulations of the Town and/or Loudoun County and the procedures set forth in appropriate specifications of the American Standard Testing Materials. All such connections shall be made watertight. Any deviation from the prescribed procedures and materials must be approved by the Town before installation. In the event of conflicts, the most stringent shall govern.
- Section 10 The applicant for the building service line permit shall notify the Town when the line is ready for inspection and connection to the water service connection. The connection shall not be backfilled before a visual inspection and approval has been granted by the Town of Round Hill.
- Section 11 All excavations for building service line installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the Town.
- Section 12 Special connections for fire service or for service of a temporary nature shall be installed, maintained, replaced, and removed at the expense of the Applicant, subject to supervision and approval by the Town.
- Section 13 No pipe or fixture connected with the public water mains of the Town shall be connected with pipes or fixtures supplied with water from any other source.
- Section 14 Piping systems supplying swimming pools or tanks shall be so arranged as to prevent water from re-entering the water distribution system by siphonage or any other means. An independent supply pipe shall be provided in such a way that its discharge end is at least two diameters above the highest possible water level in the swimming pool or tank. All such installations shall be approved by the Town.
- Section 15 The plumbing on all premises supplied from the Town's water system shall conform to all applicable building and plumbing codes of the Town of Round Hill and/or Loudoun County inspections.
- Section 16 The Town will determine the location, type, and size of meter to be installed.
- Section 17 Meters shall be furnished, installed, and removed by the Town and will remain its property. If and when the Town authorizes the Applicant to furnish and install a meter, the Applicant shall furnish brands and models specified by the Town.
- Section 18 Where meters are installed within a building, the Customer shall provide at his expense a readily accessible and protected location for the installation of the meter at such a point as will control the entire supply to the premises, which location shall be acceptable to the Town as convenient for its service.

- Section 19 Unless otherwise determined by the Town, each premise shall be supplied through a separate meter or, if necessary and at the option of the Town, through a separate battery of meters. Each meter will be billed separately.
- Section 20 Meters will be maintained by the Town at its expense insofar as ordinary wear is concerned, but damage to any meter due to hot water, freezing, or other external causes arising out of, or caused by the customer's facilities, operations, negligence or carelessness shall be paid for by the customer, except, however, that the Town will be responsible for damage to meters due to freezing in outside vaults.
- Section 21 The customer shall promptly notify the Town of any defect in or damage to the meter or its connection.
- Section 22 All meters will be accurately tested before installation. Meters may also be periodically tested in accordance with accepted practice. The Town may at any time remove any meter for routine tests, repairs, or replacement.
- Section 23 The Town will, upon request of a customer and in his/her presence or in the presence of his/her authorized representative if he/she so desires, make without charge one test of the accuracy of the meter in use at his/her premises, provided that the meter has not been tested by the Town within a period of one year previous to such request and that the customer agrees to abide by the results of such test in the adjustment of disputed charges. (If any meter has been previously tested within the year while the property was under prior ownership, one free test will be permitted). A written report of the results of the test will be furnished to the customer.
- Section 24 Whenever a test of a meter reveals it to have an average error of more than two (2) percent, the Town will bill or refund to the customer, as the case may be, such percentage of the amount of bills, covering the consumption indicated by the meter for the previous six months, unless it can be shown from the records of either party that the error found has existed for a greater or lesser period, in which case the adjustment will cover the actual period.
- Section 25 The Town will conduct, at its own expense, annual cross connection/backflow prevention inspections of non-residential plumbing systems connected to the Town's water distribution system.
- Section 26 In the event of a water leak, the customer should immediately notify the Town. The Town cannot be responsible for payment or reimbursement for any work that is done on private property.
- Section 27 It is the Town's responsibility to maintain water mains to the water meter. Maintenance of the building service line and other appurtenances on private property is the responsibility of the property owner.
- Section 28 As soon as the Town is notified of a water leak, it will determine whether the leak is in the water service connection or in the meter setting. If the leak is in either the water service connection or in the meter setting, the Town will repair the leak without cost to the customer. Leaks found beyond the meter setting will be the responsibility of the customer.
- Section 29 If a leak is found not to be the responsibility of the Town, the customer will be notified and he/she shall have the leak repaired at his/her expense

Section 30

The installation, maintenance and operation of fire suppression systems (such as sprinkler systems) shall be the responsibility and expense of the property owner. There shall be no additional availability fee charged by the Town or Loudoun Water for a fire suppression system installed at a property already serviced by Town utilities. In the event a fire suppression system is required for a property not already serviced by Town utilities, the prevailing availability fee shall be charged. The property owner shall pay the prevailing connection fee and any additional expenses incurred from the installation and inspection of the system, including any meter deemed suitable by the Town of Round Hill for the size of the line. Installation and operation of a fire suppression system shall be in compliance with applicable Town ordinances and Loudoun Water requirements as found in its Engineering Design Manual. In the event of a conflict, Round Hill Town ordinances shall prevail. A fire suppression system shall not be placed in any easement nor shall an easement be placed on a fire suppression line. The service line to a fire suppression system must branch off the pipe independently of other service demands. Where it leaves the pipe, the non-residential fire service shall include a valve of a minimum 6 inches in branch diameter. This valve shall be restrained to the tee. The system shall be metered in accordance with Town of Round Hill ordinances. A strainer device in front of fire suppression sources will be required. The meter shall be read regularly according to the schedule established by the Town of Round Hill. Annual testing will be required and will be done under the direction and guidance of the Town of Round Hill's utility staff.