



ROUND HILL TOWN COUNCIL  
WORK SESSION  
AGENDA  
May 2, 2019  
7:30 PM

- I. Call to Order & Pledge of Allegiance**
- II. Roll Call**
- III. Public Hearing**
  - a. FY2020 Town of Round Hill Budget

*Reconvene to Town Council Work Session*
- IV. Public Comment:**
  - a. *Visitors to the meeting may address the Council at this time. Each speaker is asked to state their name for the record and to please limit their presentation to five minutes. The speaker's item may be placed on the agenda for the next meeting.*
- V. Adoption of Regular Meeting Agenda (Amendments & Deletions)**
- VI. Monthly Reports from Committee & Special Project Chairs:**
  - a. Capital Projects & Parks
  - b. Utility Operations
  - c. Administration & Technology
- VII. Approval of Minutes**
  - a. April 4, 2019 Town Council Minutes
- VIII. Business Items:**
  - a. FY 2020 Town of Round Hill Budget
- IX. Special Action Items:**
  - a. Lake Ridge Estates Physical Improvements – Maintenance Bond Release
  - b. Appointment of Interim Town Administrator & Zoning Administrator
- X. Town Council Comments**
- XI. Executive Session**
- XII. Meeting Adjournment**

**ROUND HILL TOWN COUNCIL  
WORK SESSION MINUTES  
April 4, 2019**

A Work Session was held by the Round Hill Town Council at the Town Office, 23 Main Street, Round Hill, Virginia, on Thursday, April 4, 2019, at 7:30 p.m.

**Council Members Present**

Scott T. Ramsey, Mayor  
Mary Anne Graham, Vice-Mayor  
Donald W. Allen  
Melissa Hoffmann  
Frederick J. Lyne

**Council Members Absent**

Amy E. Evers  
Michael B. Hummel

**Staff Members Present**

Rob Lohr, Project Specialist

**Staff Members Absent**

Melissa Hynes, Town Administrator/Town Zoning Administrator

**Others Present**

Clinton Chapman

**IN RE: CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Ramsey called the meeting to order at 7:34 p.m. Vice-Mayor Graham led those present in the Pledge of Allegiance.

**IN RE: ROLL CALL**

Roll call was held. It was noted that Councilpersons Evers and Hummel were absent; however, with Vice-Mayor Graham, Councilpersons Allen, Hoffmann, and Lyne, and Mayor Ramsey present, a quorum was established.

**IN RE: PUBLIC COMMENT**

There was no Public Comment.

**IN RE: ADOPTION OF REGULAR MEETING AGENDA (Amendments & Deletions)**

Vice-Mayor Graham made a motion to adopt the Agenda, with the deletion of the Executive Session; Councilperson Allen seconded the motion. Councilperson Lyne requested that discussion

of *Special Action Item "a," Award of Stoneleigh Generator Contract*, be held earlier in the meeting; both Ms. Graham and Mr. Allen agreed to this change. There was no further discussion of the motion. A vote was held; the motion was approved 4-0, with Councilpersons Evers and Hummel absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael B. Hummel	Absent
Donald W. Allen	Aye
Melissa Hoffmann	Aye
Mary Anne Graham	Aye
Amy E. Evers	Absent
Frederick J. Lyne	Aye

#### IN RE: SPECIAL ACTION ITEM

##### **a. Award of Stoneleigh Generator Contract**

Vice-Mayor Graham noted that questions she had about the contract had been answered by Town Engineer Lane. The Vice-Mayor then made a motion **that the Town accept the contract for the Stoneleigh Generator, as awarded to Carter Machinery, in the amount of \$62,187.61**; Councilperson Lyne seconded the motion. Mayor Ramsey noted that the Town Engineer has recommended approve of the contract. Project Specialist Lohr explained that the Town will contract for landscaping at the generator site, deferring to the golf course manager regarding his preferences for a landscaping contractor and materials; this is outside the scope of the contract being considered this evening. Mr. Lohr, in response to a question from Mayor Ramsey, explained that the landscaping costs will be less than \$8,000.00, and will not require further action by the Council. Additionally, Mr. Lohr stated that moving the generator to the site will be coordinated with the golf course superintendent. It was noted that the installation of the generator should take no more than four days. There was no further discussion. A voice vote was held; the motion was approved 4-0, with Councilpersons Evers and Hummel absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael B. Hummel	Absent
Donald W. Allen	Aye
Melissa Hoffmann	Aye
Mary Anne Graham	Aye
Amy E. Evers	Absent
Frederick J. Lyne	Aye

#### IN RE: MONTHLY REPORTS FROM COMMITTEE & SPECIAL PROJECT CHAIRS

##### **a. Capital Projects & Parks**

Mayor Ramsey requested an update on the Main Street Enhancement/Franklin Park Trail Project. Project Specialist Lohr stated that the project is nearly ready to begin, explaining

actions taken to obtain all required permits, and noting that all comments have been addressed. Mr. Lohr stated that the contract will go to bid upon final VDOT approval; it is hoped that the bid will be awarded in late summer, following which a "Notice to Proceed" will be issued, and a beginning date for the work will be determined. Project Specialist Lohr provided a detailed explanation of the process for awarding a contract, and also explained the impact upon the process the acceptance of federal funding has had. Mr. Lohr stated that he will provide an updated schedule for the project at an upcoming Town Council meeting. Discussion ensued regarding how best to provide information on the project to citizens, to ensure they know that work continues on this effort, and when it may be appropriate to hold a public information session.

#### **b. Utility Operations**

Vice-Mayor Graham noted that Town Engineer Lane has provided a status report, with Project Specialist Lohr explaining that the report was received via e-mail shortly before the beginning of this evening's meeting, and has been included in Council packets. The report includes an update on the Yatton Road Loop project. Mr. Lohr stated that he would be happy to review the report if there were any questions. Mayor Ramsey asked for an update on the installation of a generator at the Goose Creek facility; Project Specialist Lohr explained that that project has been included in the FY2020 CIP.

#### **c. Administration & Technology**

Councilperson Lyne reported that a list of work assignments for the Administration and Technology Committee will be sent to Council Members, so that each member can decide if there is any assignment he/she may be interested in pursuing. Mr. Lyne noted that a project which will be undertaken by the Committee is an update of the personnel manual; the manual is, at present, being reviewed by the Virginia Municipal League. Upon completion of this review, VML will provide its recommendations for updating the document, and the committee will begin work on the project. Additionally, Councilperson Lyne reported that Town Administrator Hynes will soon begin conducting employee reviews; a method for conducting, properly documenting, and filing these reviews will be determined, and a report on this effort will be provided to the Council. There was discussion of changing the job title of *Town Administrator* to *Town Manager*, with it being determined that this issue will be discussed at the time of an update to the Town Charter.

### **IN RE: APPROVAL OF MINUTES**

#### **1. March 7, 2019 Town Council Meeting**

Vice-Mayor Graham provided the following corrections: a punctuation error on page three; and, a spelling error on page four, in the subtitle of the fourth paragraph, which should be notated as *Administration* rather than *Administrator*. There was brief discussion of the correct title for the Administration and Technology Committee, with it noted that the subject will be discussed further at a future meeting. Vice-Mayor Graham then made a motion to **approve the minutes, with the corrections noted**; Councilperson Lyne seconded the motion. There was no discussion of the motion. A vote was held; the motion

was approved 4-0, with Councilpersons Evers and Hummel absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael B. Hummel	Absent
Donald W. Allen	Aye
Melissa Hoffmann	Aye
Mary Anne Graham	Aye
Amy E. Evers	Absent
Frederick J. Lyne	Aye

### IN RE: BUSINESS ITEMS

#### **a. Loudoun County Chamber of Commerce Membership**

Councilperson Lyne presented this item, noting that he had received a message from a member of the Lovettsville Town Council indicating that that body is considering membership in the Loudoun County Chamber of Commerce, and asking if the Round Hill Town Council would wish to do the same. Project Specialist Lohr provided written information on Chamber membership, in which it was noted the category under which the Council could become a member, and that the dues are \$525.00 per year. Discussion ensued regarding the possibility of joining the organization; it was noted that the Loudoun County Chamber seems to focus on the Leesburg area and the eastern section of the County, as well as on the private sector, and that it is dominated by very large government entities. There was also discussion of privately organized business associations which exist in a number of nearby localities. It was decided that the Council may consider membership, for networking purposes, if a no-fee option exists. There was also discussion of possibly holding an organized input session for Round Hill business owners.

#### **b. Round Hill Official Lapel Pins**

Vice-Mayor Graham presented this item, explaining that other municipalities use lapel pins as an identifier for representatives at official functions, and that she and Town Administrator Hynes discussed the possibility of providing these pins for representatives from Round Hill. A design for the pin was included in Council packets. A quote for manufacture of the pins was obtained; a purchase of a minimum of one-hundred pins is required. At the request of the Mayor, Vice-Mayor Graham will search for a provider who is willing to produce a smaller number of pins.

### IN RE: SPECIAL ACTION ITEMS

#### **b. Yatton Road Water Loop Payment Request #1 (Fuog)**

Project Specialist Lohr presented this item, explaining that this is the first request for payment made for the Yatton Road Water Loop project, which is approximately three weeks from completion. Mr. Lohr reported that this request has been reviewed and approved by both Utility Supervisor Feltner and Town Engineer Lane. Mayor Ramsey noted that, in the past, the Council has not approved payment requests; Project Specialist Lohr explained that he was advised, by two sources, that large payment requests should be

returned to Council for approval. Discussion ensued regarding the total amount budgeted for this contract, and of circumstances under which a request for payment has been returned to Council; Mayor Ramsey requested that a policy which provides parameters for returning these requests to Council be included in the Policy Manual, with the Administration and Technology Committee to undertake that effort. Vice-Mayor Graham then moved **that the Town Council approve Payment Request #1, for the Yatton Road Water Loop, to Fuog Interbuild, Inc., in the amount of \$216,339.00**; Councilperson Lyne seconded the motion. There was no discussion of the motion. A voice vote was held; the motion was approved 4-0, with Councilpersons Evers and Hummel absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael B. Hummel	Absent
Donald W. Allen	Aye
Melissa Hoffmann	Aye
Mary Anne Graham	Aye
Amy E. Evers	Absent
Frederick J. Lyne	Aye

**c. Adoption of 2019 Water & Sewer Rate Study**

Mayor Ramsey explained that the updated Water & Sewer Rate Study was sent to Council Members today; changes previously made have been incorporated, and the final version will be marked as *Adopted*. Councilperson Lyne moved **that the Round Hill Town Council adopt the 2019 Water & Sewer Rate Study, and recommend the new rates/fees be included in the Draft FY2020 Budget**; Vice-Mayor Graham seconded the motion. There was no discussion of the motion. A vote was held; the motion was approved 4-0, with Councilpersons Evers and Hummel absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael B. Hummel	Absent
Donald W. Allen	Aye
Melissa Hoffmann	Aye
Mary Anne Graham	Aye
Amy E. Evers	Absent
Frederick J. Lyne	Aye

Mayor Ramsey noted that he will correct a Scrivener's error and will update the footer, prior to the Study being available to citizens.

**d. Motion of Intent to Adopt FY2019 Real Estate Tax Rate (To Send to County)**

Mayor Ramsey explained that Round Hill is required to notify the County of its tax rate by April 8, 2019, and that a formal motion to adopt the rate is needed. Councilperson Allen then moved **that the Round Hill Town Council recommend an equalized Real Estate**

**Tax Rate not to exceed 0.161, and forward this rate to Loudoun County on April 5, 2019, for inclusion in the County tax rate billing process for the Town of Round Hill;** Councilperson Lyne seconded the motion. There was no discussion of the motion. A vote was held; the motion was approved 4-0, with Councilpersons Evers and Hummel absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael B. Hummel	Absent
Donald W. Allen	Aye
Melissa Hoffmann	Aye
Mary Anne Graham	Aye
Amy E. Evers	Absent
Frederick J. Lyne	Aye

**IN RE: COUNCIL COMMENTS**

Councilperson Allen voiced his concern regarding the condition of Main Street, noting that it will be some time before the Main Street Enhancement Project will begin. Mr. Allen noted that he witnessed traffic coming to an abrupt stop, in the face of oncoming traffic, so that a large pothole could be avoided. Vice-Mayor Graham reported that she notified Town Administrator Hynes of this issue, noting that, in past years, the previous Town Administrator had been successful in having VDOT attend to these concerns; Ms. Hynes sent this request, via e-mail, to VDOT. Project Specialist Lohr stated that he and Town Administrator Hynes will request that VDOT conduct a field inspection, and that they will request temporary patching be done. Mr. Lohr also noted that Round Hill is scheduled for major paving this summer, and that he will check with VDOT to determine if that will occur. Mayor Ramsey asked that it be ensure paving does not impact the Hometown Festival in May.

Councilperson Allen also noted that a vacant field, located just past the Lake Ridge Estates subdivision, is being used by people driving ATV's and trucks, from 10:00 a.m. to 11:00 p.m. on weekends; Mr. Allen noted that the area is outside the Town's limits, but wondered if there is anything that can be done to help limit this activity. Discussion of this ensued; the recommendation was made that the homeowners in the area send a letter of complaint to the Loudoun County Sheriff's Office.

Councilperson Hoffmann noted remarks she has seen, particularly in posts on Facebook, expressing concern regarding the condition of the ruins of the house at Sleeter Lake Park. Ms. Hoffmann noted that these concerns include the visual effect of the site and possible safety issues. Mayor Ramsey provided information on steps taken by the Town to secure the house ruins, to-date, and noted that it is up to the Council to make a determination on the disposition of the house. Project Specialist Lohr noted that a portion of the grant funding received for the development of Sleeter Lake Park provided for different options for the use of the house ruins; Mr. Lohr stated that Town Administrator Hynes will work with Council to make a decision as to the disposition of the ruins, during FY2020, for work to be done in FY2021.

Vice-Mayor Graham reported that the Planning Commission has decided to include Land Bay Six in its discussions of the CPAM request currently under review.

Vice-Mayor Graham stated that she has made motel reservations for the Virginia Municipal League conference, to be held in Roanoke in the fall. Two rooms have been reserved, for anyone who wishes to attend.

Councilperson Lyne asked who will undertake work at the Hometown Festival which was handled, in the past, by the former Town Administrator. Project Specialist Lohr reported that he, Town Administrator Hynes, Town Planner Runyan are working to ensure this work is covered; Mr. Lohr also reported that a spreadsheet is being created for use in tracking these efforts, which will be helpful in ensuing years.

Mayor Ramsey reported that planning for the Hometown Festival is going well; Mr. Ramsey also noted that a new entertainment vendor has been secured for this year's festival.

Mayor Ramsey reported that the Upper Loudoun Little League season will officially open this Saturday, at the old elementary school; Mr. Ramsey will represent the Town at this event.

Mayor Ramsey noted that the next project to be undertaken by the Council is to restart the boundary line adjustment process.

**IN RE: MEETING ADJOURNMENT**

The meeting was adjourned by Mayor Ramsey at 8:50 p.m.

Respectfully submitted,

---

Scott T. Ramsey, Mayor

---

Debra McDonald, Recording Secretary



**Town of Round Hill Approved Budget for Fiscal Year 2020**

July 1, 2019 to June 30, 2020

**REVENUES**

Property Taxes	\$	189,867
Other Local/State Taxes	\$	114,700
Licenses & Permits	\$	25,750
Use of Property	\$	159,800
Intergovernmental	\$	34,113
Special Events	\$	10,500
Other	\$	257,774

**TOTAL REVENUES \$ 792,504**

**EXPENDITURES**

**GENERAL FUND**

Adm. Salaries & Benefits	\$	444,212
Adm. Operating Expenses	\$	118,140
Building & Grounds Expenses	\$	14,970
Grant Funding	\$	26,000
Insurance & Liability	\$	13,000
Public Works	\$	103,970
Parks	\$	400
Special Events	\$	18,600
Other	\$	6,785
Transfer to Reserves	\$	46,427

**TOTAL EXPENDITURES \$ 792,504**

**GENERAL FUND CAPITAL IMPROVEMENTS**

Reserve Funds	\$	191,763
Transportation Grants	\$	1,356,188
Proffers	\$	724,367
Other Grants/Donations	\$	681,139

**TOTAL REVENUES \$ 2,953,457**

Loudoun Street Park Improvements	\$	20,000
Main Street Enhancement	\$	2,515,614
BLA	\$	16,995
Streetlight Installation	\$	4,768
Sleeter Lake Park	\$	246,080
Website	\$	25,000
Town Office Storage & Fence	\$	20,000
Main Street Enhancement Phase 2	\$	35,000
Town Office Upgrades	\$	70,000

**TOTAL EXPENDITURES \$ 2,953,457**

**UTILITY FUND**

Water User Fees	\$	835,260
Sewer User Fees	\$	1,171,496
Miscellaneous	\$	15,000
Water Connection Fees	\$	15,000
Sewer Connection Fees	\$	24,750

**TOTAL REVENUES \$ 2,061,505**

Wastewater Salaries & Benefits	\$	384,262
Wastewater O & M	\$	316,936
Water Salaries & Benefits	\$	215,453
Water O & M	\$	239,894
Water/Sewer Salaries & Benefits	\$	286,404
Water/Sewer O & M	\$	318,113
Transfer to Reserve	\$	43,670
Transfer to General Fund	\$	256,774

**TOTAL EXPENDITURES \$ 2,061,505**

**UTILITY FUND CAPITAL IMPROVEMENTS**

Reserve Funds	\$	491,012
Availability Fees	\$	990,000
VRA Loan Reserve	\$	-
Consent Decree Avail. Fees	\$	-

**TOTAL REVENUES \$ 1,481,012**

VRA Debt Service	\$	509,918
Alternative Power Supply @ WWTP	\$	85,000
WWTP Upgrades	\$	85,000
I&I Work on Sewer Lines	\$	50,000
Well Property Acquisition	\$	98,594
Yatton Rd. Loop Water Main	\$	110,000
Well 22A Connection	\$	41,500
Rebuild Rt 719 Well Building	\$	25,000
South Main Zone Elevated Water Tank	\$	195,000
Remove Old Office Trailer & Replace	\$	22,000
Expanded Security at Utility Facilities	\$	89,000
Safety Upgrades at Utility Facilities	\$	45,000
Pump Around Rt 7 Lift Station	\$	15,000
Lakefield Facilities Water Main	\$	110,000

**TOTAL EXPENDITURES \$ 1,481,012**

**TOTAL BUDGET \$ 7,288,478**

**TOTAL BUDGET \$ 7,288,478**

**NOTICE OF PUBLIC HEARING**  
**TOWN OF ROUND HILL, VIRGINIA**  
**Proposed Budget for the Fiscal Year**  
**July 1, 2018 - June 30, 2019**

Pursuant to Section 15.2-2506 and Section 58.1-3007 of the Code of Virginia, the Town of Round Hill, Virginia gives notice of its proposed budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019. A public hearing on the proposed budget and tax rates will be held by the Town Council on **Thursday, June 7, 2018 at 7:30 PM** in the Round Hill Town Office located at 23 Main Street. At this hearing, all persons desiring to express their views concerning matters will be heard. A regular Council meeting will commence immediately following the Public Hearing. Copies of the detailed budget are available for inspection and copying at the Round Hill Town Office, Monday through Friday between the hours of 8:30 AM - 4:30 PM, (holidays excepted). The following is a brief synopsis of the budget:

<b>REVENUES</b>		
	Year Ending 6/30/18 Appropriated	Year Ending 6/30/19 Proposed
<b>General Fund</b>		
Local Revenues	668,567	727,126
Intergovernmental Revenue	34,113	34,113
<b>Total Operating Revenue</b>	<b>702,680</b>	<b>761,239</b>
Transportation Grants	1,458,843	1,356,188
Reserve Funds	876,050	1,002,074
<b>CIP Revenues</b>	<b>2,334,893</b>	<b>2,358,262</b>
<b>Total General Fund</b>	<b>3,037,573</b>	<b>3,119,501</b>
<b>Utility Fund</b>		
Water Operations	974,272	1,002,122
WasteWater Operations	1,060,508	1,092,324
Other Revenues	44,000	5,000
<b>Total Operating Revenue</b>	<b>2,078,780</b>	<b>2,099,446</b>
Tap Fees	937,965	976,078
VRA Loan Reserve	23,139	23,602
Reserve Funds	838,487	713,482
<b>CIP Revenues</b>	<b>1,799,591</b>	<b>1,713,162</b>
<b>Total Utility Fund</b>	<b>3,878,371</b>	<b>3,812,608</b>
<b>TOTAL BUDGET</b>	<b>6,915,944</b>	<b>6,932,109</b>

<b>EXPENDITURES</b>		
	Year Ending 6/30/18 Appropriated	Year Ending 6/30/19 Proposed
<b>General Fund</b>		
General Operating	623,724	713,124
Grants	26,000	26,000
Transfer to Reserve	52,956	22,115
<b>Total Operating Expense</b>	<b>702,680</b>	<b>761,239</b>
Capital Projects	2,334,893	2,358,262
<b>Capital Outlay</b>	<b>2,334,893</b>	<b>2,358,262</b>
<b>Total General Fund</b>	<b>3,037,573</b>	<b>3,119,501</b>
<b>Utility Fund</b>		
Water Operations	476,039	394,010
Wastewater Operations	648,228	703,278
Utility Operations	840,021	891,521
Transfer to Reserve	114,493	110,638
<b>Total Operating Expense</b>	<b>2,078,780</b>	<b>2,099,446</b>
Debt Retirement	500,891	504,869
VRA Projects	23,139	
Capital Projects	1,298,700	1,208,293
<b>Capital Outlay</b>	<b>1,799,591</b>	<b>1,713,162</b>
<b>Total Utility Fund</b>	<b>3,878,371</b>	<b>3,812,608</b>
<b>TOTAL BUDGET</b>	<b>6,915,944</b>	<b>6,932,109</b>

**TOWN OF ROUNDHILL, VIRGINIA**  
**Approved Tax Rates, Fees and Charges for Fiscal Year 2019**  
**July 1, 2018 - June 30, 2019**

**TOWN OF ROUND HILL PROPOSED REAL AND PERSONAL PROPERTY TAX RATES WITH AUTHORIZING CODE SECTIONS**

	Tax Year 2018 Appropriated	Tax Year 2019 Proposed
<b>Personal Property</b> (authorized by Virginia Code §58.1-3500, 15.2-32)	\$1.15 per \$100 of assessed value	\$1.15 per \$100 of assessed value (no change)

	Tax Year 2018 Appropriated	Tax Year 2019 Proposed
<b>Real Estate</b> (authorized by Virginia Code §58.1-3200, 15.2-2503)	\$0.18 per \$100 of assessed value (equalized rate)	\$0.169 per \$100 of assessed value (equalized rate)

**PROPOSED 2018 - 2019 TAX RATES**

Description	Year Ending 6/30/18 Appropriated	Year Ending 6/30/19 Proposed
<b>Motor Vehicle License</b> (authorized by Virginia Code §46.2-752, 15.2-2503)	\$25.00 Automobiles \$15.00 Motorcycle	\$25.00 Automobiles \$15.00 Motorcycle (no change)
<b>Zoning Fees</b> (authorized by Virginia Code §15.2-2286) Pre-Application for rezoning special exception, subdivision or site plan	\$100.00 New Fees (100% increase)	\$100.00 (no change)

Description	Year Ending 6/30/18 Appropriated	Year Ending 6/30/19 Proposed
<b>Business License</b> (authorized by Virginia Code §58.1-3703, 15.2-2503)	Rates per category/ value of gross receipts	Rates per category/ value of gross receipts (no change)
<b>Cigarette Tax</b> (authorized by Virginia Code §58.1-3840, 15.2-2503)	\$0.30 per pack (increase \$0.10 per pack)	\$0.30 per pack (no change)

**TOWN OF ROUND PROPOSED 2018- 2019 UTILITY RATES AND FEES**

	Year Ending 6/30/18 Appropriated	Year Ending 6/30/19 Proposed
<b>Sewer User Rate</b> (authorized by Virginia Code §15.2-2111, 15.2-2119, 15.2-2143)	In Town Out of Town \$9.33 per 1000 gallons \$14.01 per 1000 gallons Min Ch - \$18.66 (2000 gals) (3% increase)	In Town Out of Town \$9.61 per 1000 gallons \$14.43 per 1000 gallons Min Ch - \$19.22 (2000 gals) (3% increase)
<b>Sewer Availability Fee</b> (authorized by Virginia Code §15.2-2111, 15.2-2119, 15.2-2143)	Rate based on meter size Min Size 3/4" - \$12,307.02 Out of Town Rate is 150% of above rate (3% increase)	Rate based on meter size Min Size 3/4" - \$12,676.23 Out of Town Rate is 150% of above rate (3% increase)
<b>Tenant Sewer Deposit Fee</b> (authorized by Virginia Code §15.2-2119)	In Town Sewer - \$123 Out of Town Sewer - \$206 (no change)	In Town Sewer - \$123 Out of Town Sewer - \$206 (no change)
<b>Availability Fee for Consent Decree</b> (Consent Decree, Paragraph 14)	\$6,928.20 (1% increase)	\$6,997.48 (1% increase)

	Year Ending 6/30/18 Appropriated	Year Ending 6/30/19 Proposed
<b>Water User Rate</b> (authorized by Virginia Code §15.2-2111, 15.2-2119, 15.2-2143)	In Town Out of Town \$8.06 per 1000 gallons \$12.09 per 1000 gallons Min Ch - \$16.12 (2000 gals) (3% increase)	In Town Out of Town \$8.30 per 1000 gallons \$12.45 per 1000 gallons Min Ch - \$16.60 (2000 gals) (3% increase)
<b>Water Availability Fee</b> (authorized by Virginia Code §15.2-2111, 15.2-2119, 15.2-2143)	Rate based on meter size Min Size 3/4" - \$7,958.48 Out of Town Rate is 150% of above rate (3% increase)	Rate based on meter size Min Size 3/4" - \$8,197.23 Out of Town Rate is 150% of above rate (3% increase)
<b>Tenant Water Deposit Fee</b> (authorized by Virginia Code §15.2-2119)	In Town Water - \$ 81 Out of Town Water - \$142 (no change)	In Town Water - \$ 81 Out of Town Water - \$142 (no change)
<b>Water/Sewer Extension Fee</b> (authorized by Virginia Code §15.2-2111, 15.2-2119, 15.2-2143)	Water Extension - \$250 Sewer Extension - \$500 New Fee (100% increase)	Water Extension - \$250 Sewer Extension - \$500 (no change)