

**ROUND HILL TOWN COUNCIL
PUBLIC HEARING
and
REGULAR MEETING MINUTES
October 4, 2018**

A Public Hearing and Regular Meeting were held by the Round Hill Town Council at the Town Office, 23 Main Street, Round Hill, Virginia, on Thursday, October 4, 2018, at 7:30 p.m.

Council Members Present

Scott T. Ramsey, Mayor
Mary Anne Graham, Vice-Mayor
Donald W. Allen
Amy E. Evers
Frederick J. Lyne

Council Members Absent

Michael B. Hummel

Staff Members Present

Buster Nicholson, Town Administrator
Melissa Hynes, Town Planner/Zoning Administrator
Maureen Gilmore, Town Attorney

Others Present

Clinton Chapman
Deputy LoPreto, Loudoun County Sheriff's Office

IN RE: CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Ramsey called the meeting to order at 7:32 p.m. Vice-Mayor Graham led those present in the Pledge of Allegiance.

IN RE: COMMUNITY POLICING

Deputy LoPreto reported that he continues to work on the problem of speeding on Main Street, employing a "ghost car," the flashing sign board, and an extra deputy to do so. Deputy LoPreto noted that the speeds at which drivers are travelling in the area are down; he will decrease the number of miles per hour over the limit for which drivers are being stopped as the effort continues. Deputy LoPreto stated that he will be away for vacation, but encouraged anyone with questions or concerns to e-mail him, as additional information regarding how to reach someone will be provided. The Deputy asked if there were any questions; there were none. Deputy LoPreto stated that he will be at the meeting scheduled for November 1. Council thanked the Deputy for his report.

IN RE: PUBLIC HEARING – ZOAM-2018-01: GUEST LODGING, SENIOR HOUSING & ACCESSORY APARTMENTS

Roll Call was held; with Vice-Mayor Graham, Councilpersons Allen, Evers and Lyne, and the Mayor present a quorum was established. Mayor Ramsey opened the Public Hearing at 7:35 p.m., and read the first paragraph of the Public Hearing Notice, as follows: *Please take notice that the Round Hill Town Council will hold a Public Hearing on October 4, 2018, beginning at 7:30 p.m., at the Round Hill Town Office, 23 Main Street, Round Hill, Virginia, for the purpose of receiving comments on the proposed Text Amendments to the Round Hill Zoning Ordinance. The purpose of the proposed Text Amendments is to add uses to the Zoning Ordinance that permit various types of transient lodging, accessory dwellings, and senior care facilities, to create consistency with Virginia Code revisions, and to remove ambiguous terms, standards, and means in the Zoning Ordinance. The Amendments are authorized by Virginia Code §15.2-2286.*

Town Planner/Zoning Administrator Hynes then provided information regarding the amendments, noting that they are tied to the Town's Comprehensive Plan. Town Attorney Gilmore provided information on proposed legislation which governs short-term rental properties (e.g., Airbnb), noting that the issue, which was previously considered by the General Assembly, will likely come before that body again. Ms. Gilmore explained that rules adopted by a municipality prior to enactment of legislation by the General Assembly will be "grandfathered." In response to a question from the Mayor, Town Attorney Gilmore explained that a municipality may regulate beyond the compilation of a registry, as proposed by the State legislature.

Town Planner/Zoning Administrator Hynes presented information specifically related to *Accessory Apartments*, noting that this use has been discussed previously by the Council. A brief history of the work done on these amendments was given, as was an explanation of how this use will be regulated. Ms. Hynes noted that submission of a permit for this use will be required once each year, and that the proposed regulations will help in identifying violations. Town Planner/Zoning Administrator Hynes also presented information regarding regulations for bed and breakfast establishments, reviewed changes made to the *Definitions*, and provided a brief review of the *Use Standards*.

Mayor Ramsey referenced amendments proposed by the Planning Commission to the PD-CC District; Town Planner/Zoning Administrator Hynes provided a review of these amendments, noting that the goal of the proposals was to help to encourage uses in this district which citizens were more likely to prefer.

Mayor Ramsey asked if there were any questions from members of the Council; there were none.

At 8:00 p.m. the Mayor opened the floor to comments by members of the public. Mayor Ramsey referenced a letter, received today and included in Council packets, from the Round Hill Partners Group; this group represents the Eckles Estate, owners of the Eastern Commercial District (PD-CC) property. Mr. Clinton Chapman, representative of the Round Hill Partners Group, then spoke. Mr. Chapman stated that he and his group are grateful for the Council's time, and for the addition of new uses at the twelve-acre Eastern Commercial District property, such as a hotel and an assisted-living facility. Mr. Chapman addressed the public advertisement, which included some

of the items referenced, and stated that they will be Special Exception uses. Ms. Hynes explained that the advertisement contained a typographical error, and Mayor Ramsey explained that those uses will be adopted as By-Right uses.

Mr. Chapman then provided background information regarding his group's involvement with the Eastern Commercial District, noting that they requested the addition in the Comprehensive Plan of mixed-use development for the parcel, and felt that they received "push-back" on their request for additional residential there. Mr. Chapman explained that, in his group's original contract negotiations with the property owners, a residential element was included on the parcel; now they are faced with renegotiating the contract. Mr. Chapman stated that his group feels that any changes made regarding uses for the property hinders their negotiations with the owners, and may impact leases or sales to commercial entities. Mr. Chapman referenced the letter sent by the Round Hill Partners Group in delineating the proposed Zoning Ordinance Text Amendments to which they are opposed; these include: the deletion of §4-204 – *Permitted Uses, Number 30, Construction Retail Establishment*; the deletion of §4-205 – *Special Exception Uses, Number 2, Automobile Service Station*; and, the amendment of §4-205 – *Special Exception Uses, Number 10, Restaurant*, from which *with Drive-Through Facilities* was deleted. Mr. Chapman noted that a drive-through use has not been removed from a pharmacy or a bank, but specifically from a restaurant; he also noted that these options have been part of the PD-CC for eighteen years, and were by-right options. Mr. Chapman stated his belief that this constitutes a re-zoning, and noted that the current owner did not receive any letters informing them of this re-zoning.

Mr. Chapman thanked the Council.

Mayor Ramsey closed the Public Hearing at 8:09 p.m., and noted that Council discussion of ZOAM-2018-01 is on the Agenda, to be held later in the meeting. Mayor Ramsey also noted that he submitted comments, which are included in Council Members' packets; these did not address the PD-CC parcel.

IN RE: RECONVENE TO TOWN COUNCIL MEETING

Mayor Ramsey reconvened the Town Council Regular Meeting at 8:10 p.m.

IN RE: ADOPTION OF THE REGULAR MEETING AGENDA (Amendments & Deletions)

Vice-Mayor Graham made a motion **that the Agenda be adopted, with the addition of Public Comment prior to the Approval of the Minutes**; Councilperson Allen seconded the motion. Vice-Mayor Graham requested that, following Public Comment, Agenda items *Resolution 2018-11*, *Resolution 2018-12*, and *Resolution 2018-13* be added. Mayor Ramsey suggested that *Resolution 2018-11* be added prior to the Approval of the Minutes, and that *Resolution 2018-12 and 2018-13* be added as the final two Action Items. Vice-Mayor Graham agreed to these changes; Councilperson Allen, the second to the motion, also agreed to these changes. There was no discussion of the motion. A vote was held; the motion was approved 4-0, with Councilpersons Hummel and Minshall absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael K. Minshall	Absent
Donald W. Allen	Aye
Michael B. Hummel	Absent
Mary Anne Graham	Aye
Amy Evers	Aye
Frederick J. Lyne	Aye

IN RE: PUBLIC COMMENT

There was no Public Comment.

IN RE: RESOLUTION 2018-11

Vice-Mayor Graham, in making a motion, read *Resolution 2018-11*, as follows:

A RESOLUTION: IN APPRECIATION OF THE PUBLIC SERVICE OF AMOS "BUSTER" NICHOLSON TO THE TOWN OF ROUND HILL

WHEREAS, The Town Council of Round Hill wishes to extend its appreciation and congratulations to Amos "Buster" Nicholson, on the ending of his service to the Town of Round Hill; and,

WHEREAS, Since joining the Town in 2013 as Town Administrator and Town Clerk, Buster has proven himself as an able administrator of the Town, a respected manager of Town Staff, an open communicator to the citizens and businesses of Round Hill, and a trusted advisor to the Town Council; and,

WHEREAS, Among his many accomplishments are five consecutive years of successful budgets while equalizing taxes, advancing key capital projects, including the Hayman Lane Water and Sewer Extension, and the opening of Sleeter Lake Park; and,

WHEREAS, He should be commended for his hard work on the funding, design, and land acquisition for the Main Street Project and its consolidation with the Franklin Park Trail Project, for securing the execution of several major grants for the improvement of our Town, and the stewardship and improvement of our Town during a period of significant growth and activity; and,

NOW, THEREFORE, BE IT RESOLVED that on the occasion of his departure, the Town of Round Hill does hereby extend its acknowledgement and appreciation of the public service provided by Amos "Buster" Nicholson to the citizens of Round Hill, and wishes Buster the best in his future endeavors.

Councilperson Lyne seconded the motion. Mayor Ramsey called for discussion; Mr. Lyne thanked Mr. Nicholson for his service. A voice vote was held; the motion was approved 4-0, with Councilpersons Hummel and Minshall absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael K. Minshall	Absent
Donald W. Allen	Aye
Michael B. Hummel	Absent
Mary Anne Graham	Aye
Amy Evers	Aye
Frederick J. Lyne	Aye

Mayor Ramsey presented a copy of the Resolution to Mr. Nicholson. Mr. Nicholson stated that he will miss everyone, has made a lot of good friends here, and has appreciated working with everyone. Mr. Nicholson said, "It's been a pleasure, it really has."

IN RE: APPROVAL OF MINUTES

1. September 6, 2018 Town Council Meeting Minutes

Vice-Mayor Graham noted two spelling corrections on pages three and seven; additionally, on page seven, under *Mayor and Council Comments*, Ms. Graham noted that *the park* should be referred to as *Niels Poulsen Park*. Councilperson Lyne then moved that **Council approve the September 6th minutes, with the changes suggested**; Vice-Mayor Graham seconded the motion. There was no discussion. A vote was held; the motion was approved 3-0-1, with Councilperson Evers abstaining, and Councilpersons Hummel and Minshall absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael K. Minshall	Absent
Donald W. Allen	Aye
Michael B. Hummel	Absent
Mary Anne Graham	Aye
Amy Evers	Abstain
Frederick J. Lyne	Aye

IN RE: UPDATES & ITEMS FOR DISCUSSION

1. Utility Department Update

Vice-Mayor Graham presented this item, reporting that she and members of the Town Staff met recently with members of the Stoneleigh Golf Course Association regarding the proposed location of a generator at the well site there; the Association agreed to this proposal. Project Specialist Lohr, in researching required permitting, determined that the County considers this an accessory use. Vice-Mayor Graham suggested that the Association write a letter to the County Zoning Department requesting the use of Pampas grass rather than trees as landscaping material at the generator; Ms. Graham stated her belief that the County would find that acceptable. Town Attorney Gilmore explained that generators at municipal wells are considered a by-right use, in response to a question from Mayor Ramsey. Ms. Gilmore also noted that the zoning administrator has the authority to allow different buffering material. Vice-Mayor Graham stated that Project Specialist Lohr will follow-up on the buffering issue. Mayor Ramsey asked if the generator will be located

in an easement; Town Attorney Gilmore stated that it will. Discussion ensued regarding what the generator looks like, how it will be powered, and protection from possible theft of fuel. It was noted that the generator will be powered by diesel fuel, and that it is unlikely a theft of fuel will occur; it was suggested that Town Engineer Lane be consulted regarding how best to provide protection against possible theft. It was also noted that this generator will be on the Town's SCADA system; Vice-Mayor Graham will determine if the SCADA system monitors fuel usage. There was also discussion of the Watershed Protection Plan, with Mayor Ramsey stating that it is unlikely the Plan will have a large impact on Round Hill, as the waste water treatment plant has already been permitted. Town Administrator Nicholson explained that the generator under discussion is included in a plan which is being implemented to ensure power to the utility system during outages.

2. Sleeter Lake Park Update

Town Planner/Zoning Administrator Hynes presented this item, highlighting materials included in Council Members' packets regarding County funding related to the park. Ms. Hynes provided a review of items funded by the County during this fiscal year, and described items at the park which may be considered for future funding, including: a kayak launch; providing for ADA accessibility; possible educational uses; management of the ruins of the stone house; preservation of other buildings; possible use of the partial remains of the barn as a pavilion; inclusion of an outdoor classroom; and, installation of a pollinator garden. Town Planner/Zoning Administrator Hynes explained that three non-profit organizations have combined to form the "Friends of Sleeter Lake Park;" this group will spearhead improvements to the park. Additionally, Ms. Hynes reported, phase one of the canoe storage is complete and will open to the public in the spring of 2019. Discussion ensued regarding items at the park which have already been funded, with Mayor Ramsey noting that funding for permanent restroom facilities at the park is likely insufficient, and that additional work will be required to complete this project. Councilperson Lyne noted that it would be helpful to have a written plan for future improvements at the park. Mayor Ramsey suggested that potential projects for the upcoming year be engineered in the summer months, with construction to take place in the fall, in order to lessen impacts on users of the park. There was also discussion of issues which are occurring regarding the parking of handicapped-tagged vehicles, and of two kayaks currently being stored at the park; Staff was directed to notify the owners of the kayaks that storage is not yet allowed. Mayor Ramsey asked if, under the Memorandum of Understanding between the County and the Town for the operation of Sleeter Lake Park, the Sheriff's Department can enforce rules at the park; Town Attorney Gilmore stated that she will investigate this. Discussion of methods which may be used to enforce park rules were also discussed.

3. Town Website Discussion

Town Planner/Zoning Administrator Hynes presented this item, explaining that there has been minimal activity on this project due to other pressing issues which have been taking place. The company under consideration to provide this service is scheduled to meet with Ms. Hynes next week, and is currently rewriting its proposal, to provide better terms.

IN RE: ACTION ITEMS

1. Approval of Town CIP for County FY2020 CIP Funding

Town Administrator Nicholson presented this item. A memorandum prepared by Project Specialist Lohr, addressing the annual request from the County for transportation initiatives, is included in Council Members' packets. Mr. Nicholson reported that, during a recent meeting with County representatives regarding the Main Street Enhancement/Franklin Park Trail Project, concern was expressed that proposals are coming in at twenty percent above estimates; due to this, it was recommended that the Town request, through this County program, a percentage of the estimated costs for the Main Street Enhancement Project. In response to a question from the Mayor, Town Administrator Nicholson noted that the deadline for submitting the request has been extended, in order for Council to consider this proposal. Discussion ensued regarding potential sources of funding to counter cost increases for the Main Street Enhancement Project, with Town Administrator Nicholson recommending that an additional request be made to the County next year, under this same program. Mr. Nicholson also suggested that, for phase two of the project, the Town work with VDOT rather than using the federal program utilized for phase one. Following this discussion, Vice-Mayor Graham moved **that the Town submit a funding request in the amount of \$500,000.00 to Loudoun County, under their FY2020 CIP Budget, to cover anticipated cost increases in the projected bid for contingency items for the Main Street Pedestrian Project;** Councilperson Lyne seconded the motion. There was no discussion. A vote was held; the motion was approved 4-0, with Councilpersons Hummel and Minshall absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael K. Minshall	Absent
Donald W. Allen	Aye
Michael B. Hummel	Absent
Mary Anne Graham	Aye
Amy Evers	Aye
Frederick J. Lyne	Aye

Mayor Ramsey asked Staff to submit the funding request.

2. ZOAM-2018-01 – Guest Lodging, Senior Housing and Accessory Apartments

Mayor Ramsey began this discussion by asking Council if it wished to approve this item at this evening's meeting, or further discuss it, with a vote to be held at a future meeting; Councilperson Lyne stated that he did not feel he could approve the Amendment this evening, as he feels that the PD-CC/Eastern Commercial District should be addressed prior to approval. Mayor Ramsey stated that it should be ensured the Amendment is ready for a vote, prior to its scheduling; a potential date for a vote was discussed, with Mayor Ramsey suggesting that Council Members provide their comments this evening, and a vote be scheduled for the November 1st meeting. Lengthy discussion took place regarding items in the Amendment with which Council Members had concerns, with Accessory

Apartments being the major area of concern. There was also a discussion of if, and when, another public hearing would be required, if changes are made to the Amendment. Town Attorney Gilmore explained that any changes which make the Amendment more restrictive would require another public hearing. Issues pertinent to the PD-CC/Eastern Commercial District were then discussed, with Town Attorney Gilmore stating that a text amendment which deletes uses does not constitute a re-zoning, and Town Planner/Zoning Administrator Hynes explaining that allowing mixed-use development at the site would require a re-zoning. Following this discussion, it was decided that the Town Planner/Zoning Administrator will generate a copy of the Text Amendment document with changes requested by Council, for further discussion. It was noted that discussion may continue, and a vote, although currently scheduled for November 1, 2018, may be postponed, if necessary. At the close of the discussion, Town Planner/Zoning Administrator Hynes noted that she would like to consider the Eastern Commercial District, and the possibility of holding a charrette, at this fall's Strategic Planning Meeting.

IN RE: RESOLUTION 2018-12

Vice-Mayor Graham, in making a motion, read *Resolution 2018-12*, as follows:

A RESOLUTION: APPOINTMENT OF TOWN ADMINISTRATOR AND TOWN CLERK

WHEREAS, The Town Council has established the Town Administrator as the chief administrative officer of the Town, and one of their duties is to serve as the Clerk of the Council; and,

WHEREAS, The current Town Administrator and Town Clerk, Amos Nicholson, has submitted his resignation; and,

WHEREAS, Melissa Kristen Hynes, the current Town Planner and Zoning Administrator has the confidence of the Town Council in her ability to execute the responsibilities of Town Administrator and Town Clerk.

NOW THEREFORE, be it resolved that the Round Hill Town Council hereby appoints Melissa Kristen Hynes, as the town administrator and Town Clerk, effective October 8, 2018. She shall continue as Zoning Administrator until a successor is appointed by the Town Council.

Councilperson Evers seconded the motion. There was no discussion. A voice vote was held; the motion was approved 4-0, with Councilpersons Hummel and Minshall absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael K. Minshall	Absent
Donald W. Allen	Aye
Michael B. Hummel	Absent
Mary Anne Graham	Aye
Amy Evers	Aye
Frederick J. Lyne	Aye

IN RE: RESOLUTION 2018-13

Vice-Mayor Graham, in making a motion, read *Resolution 2018-13*, as follows:

***A RESOLUTION: APPOINTMENT OF THE INTERIM TOWN TREASURER
PURSUANT TO ROUND HILL TOWN CHARTER***

WHEREAS, The Round Hill Town Charter provides that the Town shall have a treasurer as an officer of the Town; and,

WHEREAS, Round Hill Town Charter Section 10 provides that the Town Council shall elect a Town Treasurer; and,

WHEREAS, The Town is conducting a search for a permanent treasurer and desires to appoint an interim treasurer to perform the treasurer's duties until the permanent treasurer is elected.

NOW THEREFORE, be it resolved that the Round Hill Town Council hereby appoints Melissa Kristen Hynes, as the Interim Town Treasurer, effective October 8, 2018.

Councilperson Allen seconded the motion. Mayor Ramsey noted that Ms. Hynes may delegate duties as necessary. A voice vote was held; the motion was approved 4-0, with Councilpersons Hummel and Minshall absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael K. Minshall	Absent
Donald W. Allen	Aye
Michael B. Hummel	Absent
Mary Anne Graham	Aye
Amy Evers	Aye
Frederick J. Lyne	Aye

IN RE: MAYOR & COUNCIL COMMENTS

- 1) Mayor Ramsey reported that he attended the County Comprehensive Plan meeting recently held by the County Planning Commission; the Commission seemed receptive to the concerns expressed by the towns and are serious about the process. Mayor Ramsey noted that the meeting provided a constructive dialog. Mr. Ramsey noted that there was discussion of the Transition Zone, with two schools of thought apparent regarding the area – one group sees it as a buffer to development in the western portion of the county, while the other group sees it as an area to be used to ease a large housing gap which exists in Loudoun County. Mayor Ramsey reported that all mayors in attendance see the zone as a buffer area, while factions exist regarding the zone on the County Planning Commission. Mayor Ramsey reported that the next draft of the document will be released soon, and that public comment on that document will be heard in mid-November by the County Planning Commission; following that, it is expected the final document will go before the Board of Supervisors in mid-December. Mayor Ramsey noted that the County Planning Commission did agree to some suggestions made by the mayors, except for those pertinent to the Transition Zone.

Discussion of potential impacts from the purchase of a large tract of land near Leesburg by Microsoft, and the possible location of the Amazon HQ2 in the area, ensued.

Mayor Ramsey reported that the Coalition of Loudoun Towns (COLT) is working on comments to be provided to the County Planning Commission regarding its update of the Comprehensive Plan.

Mayor Ramsey thanked Town Administrator Nicholson for his service during the past five years, highlighting changes which have taken place during that time.

- 2) Councilperson Allen stated that he has enjoyed working with Town Administrator Nicholson, and that he wishes Mr. Nicholson well.
- 3) Vice-Mayor Graham stated that she wishes Town Administrator Nicholson the best. Ms. Graham also thanked the Town for the opportunity to attend the recent Virginia Municipal League Conference; Ms. Graham presented highlights from the conference.
- 4) Councilperson Evers thanked Town Administrator Nicholson for his service.
- 5) Councilperson Lyne thanked Town Administrator Nicholson for his service, stating that he enjoyed working with him. He ensured Mr. Nicholson that he would be invited to the upcoming groundbreaking ceremony for Sleeter Lake Park.
- 6) Mayor Ramsey also highlighted the work Town Administrator Nicholson did regarding acquisitions for the Main Street Enhancement Project, noting that no condemnations were needed in obtaining easements on twenty-four properties.

IN RE: EXECUTIVE SESSION

Vice-Mayor Graham moved **that the Round Hill Town Council recess its open meeting and convene a closed session to discuss personnel matters, as authorized by Code of Virginia of 1950, as amended, §2.2-3711(A)(1), and legal matters, as authorized by Code of Virginia of 1950, as amended, §2.2-3711(A)(7), with Town Attorney Gilmore and Town Administrator-Elect Hynes invited to attend;** Councilperson Evers seconded the motion. There was no discussion of the motion. A voice vote was held; the motion was approved 4-0, with Councilpersons Hummel and Minshall absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael K. Minshall	Absent
Donald W. Allen	Aye
Michael B. Hummel	Absent
Mary Anne Graham	Aye
Amy Evers	Aye
Frederick J. Lyne	Aye

Mayor Ramsey stated that the Town Council is now in Executive Session, and called for a recess at 10:26 p.m.

IN RE: ADJOURN CLOSED SESSION AND RECONVENE OPEN MEETING

Vice-Mayor Graham moved **that the Round Hill Town Council adjourn its Closed Session and reconvene its open meeting;** Councilperson Lyne seconded the motion. There was no discussion. A voice vote was held; the motion was approved 4-0, with Councilpersons Hummel and Minshall absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael K. Minshall	Absent
Donald W. Allen	Aye
Michael B. Hummel	Absent
Mary Anne Graham	Aye
Amy Evers	Aye
Frederick J. Lyne	Aye

Mayor Ramsey stated that the Town Council is now in Open Session

IN RE: CERTIFICATION OF CLOSED SESSION

Vice-Mayor Graham moved **that the Round Hill town Council certify that, while in Closed Session, the Round Hill Town Council discussed only those matters that were contained in the motion by which the Town Council convened its Closed Session, and that were lawfully exempt from open meeting requirements;** Councilperson Allen seconded the motion. There was no discussion. A voice vote was held; the motion was approved 4-0, with Councilpersons Hummel and Minshall absent. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Michael K. Minshall	Absent
Donald W. Allen	Aye
Michael B. Hummel	Absent
Mary Anne Graham	Aye
Amy Evers	Aye
Frederick J. Lyne	Aye

IN RE: MEETING ADJOURNMENT

The meeting was adjourned by Mayor Ramsey at 11:30 p.m.

Respectfully submitted,

Scott T. Ramsey, Mayor

Debra McDonald, Recording Secretary