

**ROUND HILL TOWN COUNCIL MEETING**  
**Thursday, July 22, 2010**  
**7:30 p.m.**

A regular meeting of the Round Hill Town Council was held Thursday, July 22<sup>nd</sup> at 7:30 p.m. at the Town Office, 23 Main Street, Round Hill, Virginia.

**COUNCIL MEMBERS PRESENT**

Scott Ramsey, Mayor  
Mary Anne Graham, Vice Mayor  
Janet Heston  
R. Daniel Botsch  
Jennifer Grafton Theodore

**COUNCIL MEMBERS ABSENT**

Christopher Prack

**STAFF MEMBERS PRESENT**

John Barkley, Town Administrator  
Rob Kinsley, Town Planner and Zoning Administrator  
Betty Wolford, Treasurer  
Susanne Kahler, Recording Secretary  
Maureen Gilmore, Town Attorney  
David Bowers, Town Engineer, STANTEC

**MEMBERS OF THE PUBLIC**

Clarkson Klipple, resident  
Margaret O'Brien, resident  
Franklin Bell, resident of Bluemont  
Stan Israel, Leesburg LaRouche Political Action Committee  
Theresa Allbritton, resident

**IN RE: CALL TO ORDER**

Mayor Ramsey called the meeting to order at 7:34 p.m.

**IN RE: PLEDGE OF ALLEGIANCE**

Vice Mayor Mary Ann Graham led those present in the Pledge of Allegiance

**IN RE: COMMUNITY POLICING**

There was no report

**IN RE: PUBLIC COMMENT**

Franklin Bell and Stan Israel spoke on behalf of the LaRouche Political Action Committee draft resolution to reinstate the Glass-Steagall amendment into the financial reform bill and urged the

Town Council to pass a resolution of their own supporting this cause.

Theresa Allbritton, 8 E. Loudoun Street spoke, inquiring as to whether all the Town Council members had received copies of the comments made concerning SPEX-2010-01: SPEX Amendment, Round Hill Exxon Station. They had not, so copies were made and distributed.

#### **IN RE: APPROVAL OF AGENDA**

Vice Mayor Mary Anne Graham moved that the agenda be approved as presented with the following exceptions:

That Action Item #4 be moved forward to #1 and that the resolution proposed by the representatives from the LaRouche Political Action Committee NOT be added to tonight's meeting agenda.

Council Member Botsch seconded her motion.

**The motion passed 4-0-0 with Council Member Prack absent for the vote.**

#### **IN RE: MAIN STREET ENHANCEMENT PROJECT**

John Barkley, Town Administrator, introduced Dave Bowers and gave an overview as to where things stand currently in regards to this project. He maintained that they were just in the concept stage, and had nothing to unveil yet, but they have unearthed the prior preliminary drawings from their former engineering firm and Mr. Bowers is working with those as well as storm water studies, helping the town draft an RFP that complies with federal and state regulations for funding of these types of projects. VDOT is suggesting the Town use their match funding to pay for the translation of concept plans into the final engineering plans. Then the town would bid out the project under the RFP process. Barkley felt that 18 months is a realistic timeframe.

Dave Bowers, the Town Engineer from STANTEC spoke, saying that indeed, drainage was a problem. He just received Franklin Trail plans today. The critical problem, as he saw it, was to get water off of Main Street. Bowers also pointed out that there was a sunset on their existing funds of March, 2012 so they are working backwards from there. He sees no reason why as part of the process they shouldn't apply for another grant amount at the end of the year. Funds down the road will be added to projects that are already funded. Original grant application construction numbers have gotten better, but there appears to be some construction items that might need to be added; for example – poles and retaining walls. 30 people will be affected as to right of way and property line. Drainage again is an issue; even if they are successful at running it down E Loudoun, it is tight and from Cedar to Main Street the issue is perplexing; solving the problem might require a large investment of resources. There are lots of puzzle pieces involved, but he is excited about getting started. Bowers said he has looked at the concept plan and grant application that Anderson had drawn up– as well as a detailed topographical layout. Vice Mayor Mary Ann Graham pointed out that there were a lot of errors in Anderson's original concept plan. Bowers said he is making an attempt to identify and rectify those. His major concern is still about drainage – “That becomes a number and if that number isn't acceptable, the project might have to broken into smaller segments or phased as they get grant money.”

Council Member Heston pointed out that they paid Anderson good money and if he wasn't getting what he needed, and their work had to be duplicated that was a waste of money. Bowers said he would look over the contract and see if they have what they need as well as what was paid for . The next steps are to confirm what they should've had/gotten, conduct additional

surveying that needed to be done, complete a hard design, and then schedule public meetings in an effort to engage everyone. “It isn’t physically what they put in front of someone’s property – it is how they go about it,” according to Bowers. The first public input session should be around mid-September and he will schedule a suitable date with John Barkley, Town Administrator.

#### **IN RE: WESTERN LOUDOUN SHERIFF SUBSTATION**

Mayor Ramsey was not able to speak at the most recent public hearing but he also participated in the Land Use meeting held July 21<sup>st</sup>, where Commissioners voted to forward the SPEX Application and Commission permit back to the whole Board for a vote on action at their September meeting. He felt that the County was still charging forward with the project. The matter of the Utility Agreement was discussed, as well as a reduction in size request from Supervisor Jim Burton, down to a total of 13,000 square feet.

According to Mayor Ramsey, Supervisor Burton garnered absolutely no support for his request from the other Land Use Committee members present. They are still leaving the footprint as is and they have set a deadline to take action on the Utilities Agreement by the time of the site plan issuance. Even then, they (the County) are leaving themselves the option to do on-site utilities rather than Town utilities.

Town Attorney Maureen Gilmore gave an update on the Utilities Agreement. She asked if anyone at the County had agreed to send the Town a copy of the site plan for review because technically, the County maintained all the approval authority for the site plan. Mayor Scott Ramsey asked, “So the Town wouldn’t be considered a stakeholder other than as a utility provider?”

Ms. Gilmore said that the fact that the town needs to look at the utility lines is a good reason to request to see the site plan.

The major issues, according to Ms. Gilmore, are if the county pre-purchases the availability and tap fees but then doesn’t use them - does the Town want the County to pay the difference between the purchase price and any increase that has taken effect? The County is unwilling to pay any increase. The other major issue is the well site and the road. Even if (the County) was to reserve the right of way, they would be essentially reserving it onto themselves. Ms. Gilmore suggested they add to the document the reservation of right away for future dedication and as a public roadway for the installation of future utilities. Because it is connected to the installation of utilities and the Town’s access to be able to get to them when there is a problem or to improve the mains that are in there, that should be sufficient reason to include it in this agreement. One thing that isn’t clear is where they are planning on installing the lines.

Mayor Ramsey said they would want the lines to be built to the standard of mains and They would want the County to agree to dedicate those or establish easements at no charge to the Town.

Ms. Gilmore said they would be access easements until the Town took over ownership. There may be a limbo period where if the road becomes a right of way, and the Town wants to own those mains and they are on easement, VDOT would want us (the Town) to vacate those easements to it so they can maintain them so Ms. Gilmore suggested the Town might as well prepare for that in this agreement as well.

The well site is the other main issue. There is the real possibility of a water source there that the Town would have access to. The County has made it clear that they want to retain approval authority over any municipal well that the town might locate and develop; even after the Town

annexes it in, it seems that they still want to have control, according to Ms. Gilmore, “My advice would be to remove the language that gives them any approval authority. There is already an approval authority in existence over municipal wells, and that is not the County.”

Ms. Gilmore asked if there was a designated site where there might be a couple possibilities for wells would it be contiguous to the town. Mayor Ramsey said it would not until it became part of the BLA (boundary line adjustment). “Are you interested in incorporating that whole parcel?”

Ms. Gilmore asked. Mayor Ramsey said, “Yes. that is what the Town Council said they would support. I have already let the County know that it is coming, we would need to take a minimum of 2 properties in between just to maintain continuity.”

Ms. Gilmore said, “Perhaps the way to go about it would be to define it and maintain a designated area that they would agree to dedicate to the Town free of charge for the establishment of a municipal well. You would be getting a separate parcel. I believe a designated site is the way to go.”

Mayor Ramsey continued to say that the County has done the redesign and aligned the road the way we asked, improved the façade, and as far as site design they have cooperated with us with everything except for a reduction in size. Plans now are essentially what we discussed and agreed upon in previous Town Council meetings. The next County Board of Supervisors meeting is September 14<sup>th</sup>. They have instructed their County attorney to negotiate with us in the interim.

Ms. Gilmore said, “ If we establish a designated area for the well and that be shown at site plan stage, that is another reason why the site plan needs to go to the Town. We want to make sure that they (the County) are getting the full benefit of municipal utilities.”

Ms. Gilmore again brought up the issue of the County paying current tap and availability fees or if the Council wanted the County to pay the difference between current rates and prevailing rates at the time of connection to Town utilities.

Mayor Ramsey said, “We want them to pay the prevailing rates.”

Council Member Botsch said, “We are not going to raise the fee on everybody we do business with just to stick it to the County. I think that is what they are afraid of”

Ms. Gilmore said,” They’re trying to get their numbers as definitive as they can It gives me some comfort to know that they are anxious to move ahead. So what we can do is if they don’t connect within a year, they will have to pay prevailing rates. If purchased by June 30, 2011 they will get the current rate.”

## **IN RE: WATER RESTRICTIONS**

Vice Mayor Mary Anne Graham said the Utility Committee discussed whether the town should take action. The voluntary water conservation signs have been put out. John Barkley, Town Administrator, commented that recharge levels are better due to some recent rain events and there has been no suggestion by the Utility Department to go to mandatory conservation. He recommended the restrictions stay at the voluntary level. There was some discussion about giving the Town Administrator the ability to impose restrictions should the need arise prior to another Town Council meeting taking place. It was determined that the Mayor, with his executive authority, would have the ability to make that call or call for a special meeting to discuss the matter further.

### **IN RE: COMMITTEE ASSIGNMENTS**

Mayor Ramsey stated that he wanted to keep the committee structures the same. The Mayor makes all the appointments to all committees and encourages the involvement in at least 2 committees by each Council Member. He did feel that the addition of some sort of Park committee was in order; more along the lines of a citizen-advisory committee. Mayor Ramsey welcomed new Council Member Jennifer Grafton Theodore.

Council Member Botsch said he preferred to stay on the same committees he is currently on as did Council Member Heston and Vice Mayor Mary Anne Graham.

New Council Member Jennifer Grafton Theodore expressed her interest in participating on the Land Use and Utilities Committees, although she was also interested in being a liaison or serving in some capacity with the Park Committee.

Mayor Ramsey said, "Then please consider the Park Committee as your second assignment."

Mayor Ramsey agreed to all the above appointments and also the inclusion of appointing absent Town Council member Christopher Prack to the Administrative Committee and the Utility Committee.

The Town Council wanted to encourage citizen involvement. According to Town Attorney, Ms. Maureen Gilmore, citizen involvement is great but they can only be advisory members and cannot vote since they are not elected or appointed officials.

### **IN RE: SPEX-2010-01: SPEX AMENDMENT – ROUND HILL EXXON STATION**

According to the report given by Town Planner and Zoning Administrator Rob Kinsley, on October 16, 2008 the Town Council approved the original Special Exception request made to renovate the existing Amoco/BP station and its site at 4 East Loudoun Street. Since that time John Couls, a new business lessee, took over operation of the station as "Couls Automotive." He is seeking the modification of three of the approved Special Exception conditions, including an extension of the operations hours from 5 a.m. to 9 p.m. and the pumps operational for credit card use only from 9 pm to 5 am. The applicant also requested that the sign restrictions be modified to allow an area of the Exxon logo to have its standard red lettering on white background and that spot lights built into the canopy be allowed to remain and be in use from dusk to dawn.

Both a Planning Commission and Town Council Public Hearing were made on this issue and it was the Planning Commission's recommendation that approval be granted on condition #6 (modification of the small area of the existing monument sign to accommodate Exxon's standard red lettering) and that the Town Council deny the Applicant's request concerning modifications to Conditions #1 (extension of operating hours) and #7, the use of canopy spot lights on the pumps from dusk until dawn.

Town Attorney Maureen Gilmore suggested that the Town Council vote on each proposed modification separately.

Vice Mayor Mary Anne Graham moved that the Town Council approve the modification to the approved conditions for SPEX-2007-01 requested by the applicant for condition #6, as recommended by the Planning Commission.

Council Member Heston seconded her motion.

**The motion passed, 4-0-0 with Council Member Prack absent for the vote.**

Council Member Botsch moved that the requested modification to condition #1 – the extension of operating hours, be denied.

Vice Mayor Mary Anne Graham seconded his motion.

Council Member Botsch wanted to further explain his feelings in consideration factoring into his decision on this issue. Botsch said that he had hoped the applicant would be present at tonight's meeting. The bottom line was he had been opposed to the modification from the beginning of the discussions because it created an undue burden to the residents of Round Hill. Forty percent of the people who lived in the Town would be affected by the noise, traffic, light at night, etc. and it also went against the Town's comprehensive plan guidelines as well as set a bad precedent. Botsch continued to say that while he tried to keep an open mind at the Public Hearing, what he heard discouraged him. He heard not one word about what could be done to mitigate the impact of the proposed modifications. Not only was there a lack of concern by the applicant, but outright contempt exhibited by the applicant's behavior towards the Town. The applicant disregarded the Special Exception conditions and ran operations 24/7 complete with lights for the first 2-3 months of operation, but then accused the Town of changing the rules. Botsch said it was critically important that the Town Council deal in good faith as it was a highly emotional issue.

**The motion to deny the modification to condition #1 passed 3-0-1 with Council Member Grafton abstaining and Council Member Prack absent for the vote.**

Vice Mayor Mary Anne Graham moved to deny the applicants request to modify condition #7 – that canopy lighting be allowed to remain and shine directly on the pumps from dusk to dawn, instead following the Planning Commission's recommendation that the current signs may remain, but without any lighting.

Council Member Botsch seconded her motion.

**The motion passed 4-0-0 with Council Member Prack absent for the vote.**

#### **IN RE: LEASE AGREEMENT WITH T-MOBILE**

Town Attorney Maureen Gilmore has reviewed the lease agreement with T-Mobile and made only minor changes to correct some discrepancies and corrections for example, one of the points that the Vice Mayor made was in reference to the water tank, which, even though they own the tank outright the parcel was still in the County and subject to County Zoning so she added language which included County approval before T-Mobile put everything up and also make it clear that the Town gets review of the site plan. The Town is happy with the rate – 3 percent escalation per year. Tightened up renewal period to 4 years and 11 months as leases over 5 years are subject to the RFP process and would require the Town expense of engineer participation. The recommendation is to keep it under 5 years and that way the Town can maintain control and not be thrust into the public procurement process. If the Council feels comfortable authorizing the minor changes she would like to look at special exception John Barkley urged the council to grant her authority to get the process going so the town can get the revenue flowing.

Ms. Gilmore also wanted to strike the last paragraph of #8 which states that "Should lessor be unwilling or unable to allow or materially hamper such a relocation and/or reorientation of equipment, lessee should have the right to terminate lease..." which she viewed as a huge escape clause. Another big escape clause is the last paragraph in #9 which severely limits T-Mobile's liability, Ms. Gilmore wishes to compromise; she does not want the Town to sign it's rights away. T-Mobile's risk is higher than the Town's, but the Town's rights and remedies in the event of default by lessee should not be affected by this paragraph.

Vice Mayor Mary Anne Graham moved that the Town Attorney be granted authority to work out the final wording of the lease agreement on the Council's behalf for Mayor Ramsey's signature. Council Member Botsch seconded the motion. **The motion passed 4-0-0 with Council Member Prack absent for the vote.**

#### **IN RE: PERSONNEL POLICY AMENDMENT – COMPENSATORY TIME**

The Administrative Committee asked Town Attorney Maureen Gilmore for clarification as to whether the Town can process compensatory leave accruals on an 80 hour basis to coincide with the existing payroll process, while ensuring compliance with FLSA provisions or if any overtime pay or compensatory leave earned in a particular work week must be calculated based on each separate 40 hour work week over a 7 day period. Ms. Gilmore stated that it must be calculated on the latter option. Vice Mayor Mary Ann Graham asked if this complicated things for the staff, "Do we define what the work period is?" Town Administrator John Barkley said it constituted Sunday – Saturday. Ms. Gilmore said it was better to not specifically designate days as it gives the Town some flexibility. Council Member Botsch asked about existing employees signing onto this new policy. "As long as you have had some sort of a policy in place, the Town is covered," according to Ms. Gilmore. Mr. Barkley asked, "Do the current employees have to sign something to acknowledge that they now are subject to the new policy which says that you must get comp time instead of overtime. We were doing it that way de facto until now."

"Federal regulations and case law developed through the Federal Act concluded that if you have implemented a policy de facto those employees have agreed to it by the fact that they accepted the directive of their administrative officer so they don't need to sign off on these anytime it is changed," according to Ms. Gilmore. She suggested the use of a sign-off sheet when employees received a personnel handbook each year. A sign-off sheet would cover all policies in effect. If a new policy was implemented, signing as an acknowledgement of receipt would indicate de facto agreement to that policy. There was some discussion about the possible need to re-evaluate employee classifications in regards to exempt and non-exempt employees by the Administrative Committee prior to next year's budget sessions Council Member Botsch also wanted to take a longer look at their compensation and relook at the market survey. Ms Gilmore asked about the use of the word "award" in the policy. If there was an emergency in the middle of the night and overtime was necessary, the "award" of compensatory time became a managerial issue. It is to be determined by the Administrator whether it will be awarded.

Mayor Ramsey asked about the ambiguity of the term "should" in paragraph 8. Botsch said it was deliberately ambiguous, again becoming a managerial issue. It served a purpose...employees should be aware that the town is watching leave accruals and leave should be taken, otherwise the Town would have to pay it to the employee if he or she leaves.

Ramsey thanked the Treasurer for getting the comp time information and hours worksheet he requested.

Council Member Botsch moved that the new Section 3, Paragraph 10 Compensatory Leave Policy be approved. Council Member Heston seconded his motion. **The motion passed 4-0-0 with Council Member Prack absent for the vote.**

#### **IN RE: INTERNET POLICY**

John Barkley, Town Administrator, wished to add to the agenda at this time discussion of the

Town's new internet policy as well. Mayor Ramsey approved the insertion with no objections from other Council Members.

Council Member Jennifer Grafton asked regarding the final paragraph, "How do we define pornography?" To which the Town Attorney, Maureen Gilmore stated, "We don't. And it would be dangerous to attempt to do so constitutionally." That would have to be decided by the courts. Mayor Ramsey said that the final sentence was unclear as to consequences by the way it was worded, Council Member Heston said that the above paragraph clarifies it. Ms. Gilmore suggested that although grammatically unsuitable in usual practice, to put it was agreed to make the last sentence, "Such activity **may** lead to disciplinary action...." a separate paragraph. The word "may" leaves some room for tolerance. 3<sup>rd</sup> paragraph last sentence can be removed Council Member Botsch moved that the policy be approved as amended. Vice Mayor Mary Ann Graham seconded the motion. **The motion passed 4-0-0 with Council Member Prack absent for the vote.**

Mayor Ramsey requested that the Town Administrator clarify and reiterate with Town employees what is and is not confidential information versus a matter of public record. Council Member Botsch moved to approve as amended the Town Internet and Property Use Policy Vice Mayor Mary Ann Graham seconded his motion. **The motion passed, 4-0-0 with Council Member Prack absent for the vote.**

#### **IN RE: APPROVAL OF MINUTES – April 15, 2010 Town Council Meeting**

Council Member Heston had a question on page 3. The vote should be 4-0-1-1 (one abstention, one absentee).

Vice Mayor Mary Ann Graham moved that the minutes be approved. Council Member Botsch seconded her motion. **The motion passed 3-0-1 with Council Member abstaining and Council Member Prack absent for the vote.**

#### **IN RE: APPROVAL OF MINUTES - June 17, 2010 Town Council Meeting**

Vice Mayor Mary Ann Graham noted one correction on the very last page - a plaque was only presented to Mayor Heyner and a gift card was presented to Michael Hummel. Pg 3, 4<sup>th</sup> line down Botsch – pg 3, 4<sup>th</sup> line down, take out the extra S, pg 4 six lines up – add space, pg. 5 3<sup>rd</sup> paragraph needs a period. Pg 6 halfway down this service will improve, get rid of "it" MG moved, Heston seconded 3-0-1 with Grafton abstaining and Prack absent for the vote,

#### **IN RE: APPROVAL OF MINUTES – SPECIAL EXCEPTION PUBLIC HEARING**

Councilperson Heston said she had a real problem with the court reporting of these minutes as on page 2, on the voting for the agenda, the speakers were not identified. She did feel that this was not acceptable. Mayor Ramsey asked what the Town's ability was to correct this document. Our options are to submit corrections themselves or to accept them as stated. I think they taped it and we could find out who seconded the motion. The next time we could make it more clear that we want them to identify the speakers but I don't know how that will help us in this case. Mr. Kinsley said they sent a CD. He can make an attempt to find out who seconded the motion. Ms. Gilmore suggested Mr. Kinsley check the CD since it was a public hearing on a legislative decision and if it is appealed you (the Town) are going to want to have the record. The motion maker and the person who seconded it should be duly noted for the official record. Council

Member Botsch said we can hold it to next meeting. Ms. Gilmore said they (the applicant) has 30 days if they want to appeal the SPEX decision so the Town Council can approve the minutes next month. It was noted that on Pg. 4, a correction should be made to the spelling of Ms. Allbritton's name there and throughout. Council Member Heston would like to know the orders of the speakers who voted aye and on page 36 and 37. It was determined that Fenton Simpson was the speaker on page 36. Mayor Ramsey said they will take the matter of approval of the minutes up at the next meeting after they get some forensic examination of the evidence.

#### **IN RE: TOWN COUNCIL ORGANIZATION**

Mayor Ramsey opened the floor to nominations for Vice Mayor.

Council Member Botsch moved that the Council reappoint Mary Anne Graham to the position.

Council Member Heston seconded his motion. **The motion passed 3-0-1 with Vice Mayor Mary Ann Graham abstaining and Prack absent for the vote**

#### **IN RE: APPOINTMENT TO THE VACANT TOWN COUNCIL SEAT**

Mr. Clarkson Klipple has expressed an interest in the position and is willing to serve. Council Member Botsch moved that he be appointed for the term ending in June 2012. Council Member Heston seconded it. **The motion passed 4-0-0 with Council Member Prack absent.** Mr. Klipple will be officially sworn in by the Clerk of the Circuit Court after the Mr. Clemmons returns from his vacation. Mayor Ramsey asked him if he had a preference for committee assignments. Council Member Botsch had a recommendation that since he had a sense of construction and mechanical skills, he might be a real asset on the Land Use Committee. Mayor Ramsey noted the shortage on the Utility Committee and appointed him to that committee, while encouraging him to also attend the Land Use Committee meeting as well. The next Utility Committee meeting is 8/13 at 8 a.m.

#### **IN RE: TOWN COUNCIL REPRESENTATIVE TO THE PLANNING COMMISSION**

Vice Mayor Mary Ann Graham noted that bylaws say that one of the Town Council members "may" serve on the Planning Commission but it is not obligatory for one of them to do so.

Council Member Botsch nominated Council Member Chris Prack in absentia. Vice Mayor Mary Ann Graham seconded his motion. **The motion failed 2-3, with Mayor Ramsey voting no as the tie-breaker and Council Member Prack ABSENT for the vote.**

The Mayor instructed the Zoning Administrator that the Planning Commission could open the seat for any interested potential appointees.

#### **TOWN ADMINISTRATOR REPORT**

Council Member Heston asked about the gateway sign permits. Town Administrator John Barkley said that they are still navigating thru VDOT's fallout – they just lost their permits manager in Leesburg this week so the status of the Town's permits are currently in limbo. The next step is to go to Chantilly with Rob Kinsley and walk the application in with all the attachments. The signs locations and dimensions have been plotted on GIS, they have a rendering, but they (VDOT) need to guide the Town on proximity to right of way and contiguous properties.

Council Member Botsch asked about the status for the graphic portion of the gateway sign.

Council Member Heston said there was a template being made because there was a misunderstanding of how the sign was to be put up. The person who designed the signs doesn't install them; usually the sign is done and the stone is fitted around it but this time it was done in reverse. The two parties are attempting to work together to conclude the work with Council Member Heston finessing the issue. There will be clearing done around the sign.

#### **IN RE: TOWN PLANNER AND ZONING ADMINISTRATOR'S REPORT**

Zoning permit application and concept plan for fencing buffer on north end has been submitted. This condition has been met by the RHUMC.

Vice Mayor Mary Ann Graham asked about the Bank of Clark County. Rob Kinsley noted the article in the media concerning their opening a branch in Round Hill. So far they have not made application or contacted the Town.

Mr. Kinsley has also had an inquiry on the former Buell Electric property and for a pad site on the Evening Star Drive property.

#### **IN RE: LOGICS ACCOUNTING SOFTWARE**

Town Treasurer Betty Wolford provided an overview of the current negotiations with LOGICS to upgrade the current software program and convert from the Capital Tax program to a LOGICS program that would help with the compatibility between programs and eliminate some data entry needs. The Town of Round Hill would join forces with several other local Towns that comprise the Blue Ridge group. Members would have to pay a monthly amount for a fixed period, for a cost to the Town of \$12,500 total or \$2,000 per month. It was noted by Maureen Gilmore, Town Attorney, that payment for any negotiated contract with LOGICS would have to be done on an incremental basis with certain performance benchmarks needing to be met along the timeline presented by LOGICS for payment to be made.

Council Member Botsch moved that the Mayor and Town Administrator be granted authority to handle the issue as they best saw fit. Council Member Heston seconded the motion. **The motion passed, 4-0-0, with Council Member Prack absent for the vote.**

#### **IN RE: MAYOR'S REPORT**

Mayor Ramsey gave an update on the Western Loudoun Sheriff Substation earlier in the meeting. He also noted that he had informed the County staff of the Town's intent to initiate the Boundary Line Adjustment (BLA) process.

#### **IN RE: UTILITIES COMMITTEE REPORT**

Town engineers will have the timeline for the BNR phasing. Vice Mayor Mary Ann Graham invited new Town Council members to take a tour of the Town's Wastewater Treatment Plant so they can better understand it's operations.

#### **IN RE: ADMINISTRATION COMMITTEE REPORT**

Council Member Botsch said that there was a flurry of legislative activity, as indicated by the new Compensatory Leave Policy and Internet Use Policy approved at tonight's meeting. The committee will vote on a new chairperson at the next meeting.

#### **IN RE: LAND USE COMMITTEE**

The Town Park Master Plan will be ready to take to the Town Council and will be on their Business Items on the next meeting's agenda. BLA will also be a topic for discussion and action.

**IN RE: TOWN COUNCIL MEMBERS COMMENTS**

Council Member Botsch welcomed to the Council Jenny Grafton Theodore and Clarkson Klipple. Council Member Heston thanked them for their service to the Town. Vice Mayor Mary Ann Graham also welcomed them and said she may not be present at the August Town Council meeting. Mayor Ramsey noted that in previous meetings the Council had at times addressed the bills that were presented for payment. They did not do so in tonight's meeting, but if the Council wished that to still be an item for discussion on the agenda, he would be more than willing to include it.

**IN RE: ADJOURNMENT**

With no further business or commentary, Mayor Ramsey adjourned the meeting at 11:25 p.m.

Respectfully submitted,

---

Scott Ramsey, Mayor

---

Susanne Kahler, Recording Secretary